



FARNHAM TOWN COUNCIL

Agenda Council

Time and date

Thursday 16th December, 2021 at 7.00 pm

Place

Council Chamber - Town Council Offices.

This meeting will also be broadcast via Zoom:

<https://us02web.zoom.us/j/89653694812?pwd=aXoxdHpQM0R6by9naGljRm9lczNGUT09>

Meeting ID: 896 5369 4812 Passcode: 753522

Please note only councillors present in person will count towards the quorum and be able to vote.

To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** on **Thursday 16th December, 2021, at 7.00 pm** in the Council Chamber - Town Council Offices. The Agenda for the meeting is attached.

Yours sincerely

Iain Lynch
Town Clerk

Members' Apologies

Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to customer.services@farnham.gov.uk by 5pm on the day before the meeting.

Recording of Council Meetings

This meeting is digitally recorded and retained only until the minutes are signed.

Questions by the Public

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions remotely via zoom in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

Members of the Public are welcome and have a right to attend this Meeting.



FARNHAM TOWN COUNCIL

Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

Please use the form below to state in which Agenda Items you have an interest.

If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 16 December 2021

Name of Councillor

	Nature of interest (please tick/state as appropriate)		
Agenda Item No	I am a Waverley Borough Councillor/Surrey County Councillor*	Other	Type of interest (disclosable pecuniary or Other) and reason

* Delete as appropriate



FARNHAM TOWN COUNCIL

Agenda Council

Time and date

Thursday 16th December, 2021 at 7.00 pm

Place

Council Chamber - Town Council Offices, South Street, Farnham.

This meeting will also be broadcast via Zoom:

<https://us02web.zoom.us/j/89653694812?pwd=aXoxdHpQM0R6by9naGljRm9lczNGUT09>

Meeting ID: 896 5369 4812 Passcode: 753522

Please note only councillors present in person will count towards the quorum and be able to vote.

Prayers

Prior to the meeting prayers will be said by Revd John Morris, St-Thomas-On-The-Bourne. Councillors and members of the public are welcome to attend.

1 Apologies

To receive apologies for absence.

2 Disclosures of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs Beaman, Blishen, Cockburn, Dickson, Edmonds, Hesse, Macleod, Martin, Merryweather, Mirylees, Neale, Ward and Wicks.*
- (ii) *The following councillors have made a general non-pecuniary interest declaration in relation to being a councillor of Surrey County Council: Cllr MacLeod and Cllr Martin.*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to customer.services@farnham.gov.uk by 5pm on the day before the meeting.*

Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.

3 Minutes

To sign as a correct record the minutes of the Farnham Town Council meeting held on October 28th 2021 at (Appendix A). (Pages 7 - 18)

4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public attending via Zoom to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

5 Town Mayor's Announcements

To receive the Town Mayor's announcements.

6 Questions by Members

To consider any questions from councillors in accordance with Standing Order 9.

Part I - Items for Decisions

7 Covid Update - Quorum, hybrid meetings, leave of absence.

In March 2020, Farnham Town Council made provision for decisions to be delegated to the Town Clerk in conjunction with the Mayor and Leader in the absence of decision-making Council meetings (Resolution C166/19). This provision has been used sparingly but is still in force. In the current situation, whilst it is still uncertain whether the Government is to reintroduce the ability to hold remote or hybrid meetings it is prudent to review the situation.

- i) To seek approval for a temporary amendment to Standing Order 2.8 (Quorum). FTC standing Orders have a higher quorum than required by law. The FTC quorum for Council is for ten councillors to be present whereas the legal requirement is for one third of the Council (i.e. 6). In view of the current uncertainty over the direction of the Omicron covid variant and the fact that remote meetings are not allowed for decision making, it is proposed that for the rest of the Municipal year the quorum for Full Council be a minimum of six members as set out in at the NALC Model Standing Orders.
- ii) Farnham Town Council has a quorum of three members for Working Group and Task Group meetings. No decisions are made at Working Group meetings (all are recommended to full Council) but under current rules a quorum of councillors physically present (excluding ex-officio members) is required for the meeting to be able to continue even if members are present remotely. In the case of the recent Community Enhancement Working Group the information discussed has been included as an update of the meeting rather than 'Notes' of the meeting as the required number of councillors was not present in person. There is some uncertainty over the interpretation from NALC on whether any remote meetings can be held. For clarification, it is proposed that for the remainder of the current Municipal year, Notes of Meetings be submitted with recommendations to Council provided there is a at least a quorum of councillors present online and in person for Working Group meetings.
- iii) To seek Council approval for the extended leave of absence from in-person meetings of Cllr Edmonds as a result of him shielding because of the ongoing covid pandemic.

8 Working Group Notes (Pages 19 - 32)

- 1 To receive the notes and any recommendations of the following Working Groups:
i) Strategy and Finance held on 7th December 2021 at **Appendix B**
- 2 To receive a verbal update on any relevant matters covered by
ii) Community Enhancement Working Group Notes of discussion held on 25th November attached at **Appendix C**
iii) Cemeteries and Appeals Working Group
iv) Tourism and Events Working Group

9 Budget 2022-23 (Pages 33 - 66)

To consider the report at **Appendix D** and agree the budget for 2022/23.

10 Planning and Licensing Applications (Pages 67 - 142)

To receive the minutes of the Planning & Licensing Consultative Group meetings held on 1st, 15th and 29th November, and 13th December 2021 at Appendices E, F, and G and H.

Part 2 - Items to Note

11 Actions taken under the Scheme of Delegation

To receive details of any actions taken under the scheme of delegation.

12 Reports from Other Councils

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

13 Reports from Outside Bodies

To receive from Members any verbal reports on Outside Bodies where they represent Farnham Town Council.

14 Date of Next Meeting

To note the date of the next scheduled meeting on Thursday January 27th 2022 at 7pm.

15 Exclusion of the Press and Public

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda (if required) in view of any confidential items under discussion in accordance with legislation for commercial sensitivity or staffing reasons.

Part 3 - Confidential Items

16 Any confidential matters (if required) arising from discussions of the Working Group notes.

Council Membership:

Alan Earwaker (Mayor), Michaela Wicks (Deputy Mayor), David Attfield, David Beaman, Roger Blishen, Carole Cockburn, Sally Dickson, Pat Evans, Paula Dunsmore, Brian Edmonds, John "Scotty" Fraser, George Hesse, Andy MacLeod, Michaela Martin, Mark Merryweather, Kika Mirylees, John Neale and John Ward

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FARNHAM TOWN COUNCIL

A

Minutes Council

Time and date

7.00 pm on Thursday 28th October, 2021

Place

Council Chamber - Town Council Offices

Councillors

Councillor Alan Earwaker (Mayor)
Councillor David Beaman
Councillor Roger Blishen
Councillor Carole Cockburn
Councillor Sally Dickson
Councillor Pat Evans
Councillor Paula Dunsmore
Councillor Andy MacLeod
Councillor Michaela Martin
Councillor Mark Merryweather
Councillor Kika Mirylees
Councillor John Neale
Councillor John Ward

Apologies for absence

Michaela Wicks, David Attfield, Brian Edmonds, George Hesse and John "Scotty" Fraser

Officers Present:

Iain Lynch (Town Clerk) and Iain McCready (Business and Facilities Manager).

There were 3 members of the public and 1 member of the press in attendance.

Prior to the meeting, prayers were led by Revd Jacqueline Drake-Smith of St Peter's Church, Wrecclesham.

The Lord Lieutenant, Mr Michael More Molyneux, accompanied by his Cadet Mr Lucas Broomfield, was in attendance as President of the Surrey Association of Local Councils, to formally present Farnham Town Council with the Council of the Year Award 2021.

He said he was thrilled to be at the Council as what had been achieved was quite breathtaking and an extraordinary result. Farnham had a very special friendliness and atmosphere which he felt whenever he came to Farnham. The NALC awards ceremony underlined how much had been done during covid for

and with communities and congratulations were due to the whole Council. He also commended the Town Clerk, Iain Lynch, whose leadership, he said, had been quite outstanding in what he had achieved for and with the Council as underlined by the fact that he was also up for Clerk of the Year.. As he presented the trophy, as President of Surrey Association of Local Councils, the Lord Lieutenant passed on the congratulations from Surrey and the whole country on a very well-deserved award.

Receiving the trophy, the Mayor added that the award was not just for the Council but for the whole community of Farnham.

C60/20 Apologies

Apologies were received from Cllrs Attfield, Edmonds, Fraser, Hesse and Wicks.

C61/20 Disclosures of Interest

Apart from dual and triple hatted councillors in relation to their roles as councillors at Waverley and Surrey, the following made specific declarations of interest and took no part in discussion on the specific items:

Cllr Mark Merryweather as Portfolio holder for Assets at Waverley Borough Council (re Hale Recreation Ground and Farnham Museum);

Cllr David Beaman, as Trustee of Hale Recreation Ground Committee;

Cllr Kika Mirylees as Portfolio holder for Culture at WBC in relation to Farnham Museum.

C62/20 Minutes

The Minutes of the meeting held on 16th September were agreed for the signature of the Mayor.

C63/20 Questions and Statements by the Public

There were no questions or statements from the public.

C64/20 Town Mayor's Announcements

The Mayor advised that he had attended the inaugural meeting of the Surrey Association of Local Councils after it had been relaunched after the break from Sussex, and had attended a number of the excellent events held during October Craft Month.

The Mayor announced that 2021/22 celebrated the 25th anniversary of the Green Flag Award - the international quality mark for parks and green Spaces and that Gostrey Meadow had been awarded the Green Flag for 2021. He thanked the Council Staff and volunteers for this great achievement.

The Mayor advised that the 2021 Remembrance events would include the Schools Remembrance on 12th November, and the Main Remembrance Parade and Service at the War Memorial on the 14th. This year's service included the postponed rededication of the War Memorial as it celebrated its centenary, and the commemoration of the centenary of the Farnham Branch of the Royal British Legion, with Bishop Dr Christopher Herbert leading the rededication.

The Mayor looked forward to the Christmas Lights Switch taking place on Saturday 20th November; the Christmas Carol Service with the Farnham Youth Choir on Wednesday 1st December, and the Farnham Christmas Market on Sunday 12th December

The Mayor was pleased to announce that he had personally commissioned a painting by Susie Lidstone of the Council Offices with the Christmas lights and tree which would be the official Christmas Card. Susie Lidstone formally presented the painting to the Mayor and he in turn donated it to the Council for display in the Council offices.

C65/20 Questions by Members

There were no Questions by Members.

C66/20 Working Group and Panel Notes

C67/20 Community Enhancement Working Group

Cllr Dickson reported on the Community Enhancement Working Group meeting held on 23rd September. The Group had been addressed by Colin Shearn from Plastic Free Farnham and there had been an interesting discussion on proposals for a Deposit Return Scheme for recyclable bottles.

Council noted the discussion on South East in Bloom and the inclusion of Green Lane Cemetery and Halifax Gardens in the 2022 competition with the community benefits this brings.

In terms of allotments, Cllr Dickson advised she was still pursuing Waverley Borough Council over the transfer of the Weybourne Road allotment site.

Council noted the interest in Memorial benches in Gostrey Meadow and that these would be progressed within existing budgets. Council also noted a number of maintenance items that were being progressed.

Cllr Dickson reported that the Working Group had noted the adoption of the red telephone boxes in Rowledge Boundstone and West Street with the first option being for defibrillator use. The Rowledge box would be used for a 'little library' at the suggestion of the Rowledge community as the defibrillator was adjacent.

There was a proposal that the West Street telephone box should be made into a golden 'cultural' box with its first use being to celebrate the achievements of Farnham's sporting heroes and the recent successes of Kylie Grimes in the Tokyo Paralympics and Rachel Morris in previous paralympics.

It was RESOLVED *nem con* that the phone box on West Street be used as a 'culture box', and that the initial use be to celebrate Farnham's Sporting heroes in conjunction with the Farnham Sports Council.

C68/20 Tourism and Events Working Group

Cllr Evans introduced the notes of the Tourism & Events Working Group held on 12th October at Appendix C to the agenda. It had been a busy time as set out in the notes, and the Working Group had reviewed events that had taken place during the year as well as planning future events. Council noted the success of the summer programme and the Food Festival and progress on the Literary Festival which was taking place for the first time in 2022 and arrangements for the Platinum Jubilee weekend.

Cllr Evans provided an update on the Farnham Visitors' Forum which was now planning to meet twice a year with a keynote speaker.

Cllr Martin congratulated Oliver Cluskey and the team that had enabled the Snow Windows Project to be pulled together and implemented in a very short time. The Farnham retailers greatly appreciated what had been achieved.

C69/20 **Strategy & Finance Working Group**

Cllr Neale introduced the Notes of the Strategy & Finance Working Group held on 19th October at Appendix D to the agenda.

i) External Audit

Cllr Neale reported that the External Audit had concluded and was unqualified with no matters raised for further consideration.

It was RESOLVED unanimously that the Conclusion of the unqualified External Audit of the 2020/21 Accounts be welcomed.

ii) Six-month Finances

Cllr Neale reported on the detailed finances at the half year point had been reviewed including the trial balance, the Income & Expenditure reports, the debtors at 30th September and the Statement of investments. Council noted that income had held up well and was above the cautious budget figure, whilst expenditure was running at 44% of the budget with staff vacancies contributing to the saving.

It was RESOLVED unanimously that the update on finances at the six month period be agreed.

iii) Farnham Support Fund

Council noted the continued work of the Farnham Coronavirus Support Fund and considered specific proposals to adapt its operation in light of experience which were recommended by the funding partners and the Working Group.

It was RESOLVED *nem con* that:

- 1) The Farnham Coronavirus Support fund be renamed the Farnham Support Fund;**
- 2) The amount that can be requested be increased from £300 to £350 with the possibility of making a grant of up to £500 in exceptional circumstances.**

iv) Wrecclesham Community Centre

Council considered the recommendation to extending the rent waiver agreed in 2020/21 for the first quarter of 21/22 as the Community Centre was unable to open the centre until the end of May.

It was RESOLVED *nem con* that a rent waiver of £1,500 be agreed for Wrecclesham Community Centre for 2021/22.

v) Grants Review

Cllr Neale reported on the independent Grants Review undertaken by Wendy Varcoe MBE (former Chief Executive of the Surrey Community Foundation). The review concluded that the FTC framework and process were very good and robust with a clearly worded and logical grants policy. Overall, the grant programme was being delivered to a high standard with the right level of due diligence in relation to the level of grants awarded. The report identified a few points which would help meet the Council's priorities and supporting community groups.

It was agreed to recommend to Council that a summary of grants awarded in previous years be included in the Grant Programme Report split by categories of projects and areas served; an annual grants workshop be held to assist community groups apply for FTC and other funding; create an on-line application form to streamline applications; and invite feedback on the grants process to continuously improve. The Working Group recognised that some groups (particularly sporting) were more organised in making applications but did not wish to define specific priorities it wished to address each year preferring to address this at the grant allocation stage.

It was RESOLVED *unanimously* that:

- 1) The response of the Strategy & Finance Working Group to the recommendations of the Grants review be agreed.**
- 2) Councillors encourage community groups to apply for the community grants.**

vi) Contracts and Assets Update

Cllr Neale reported on the discussion on Contracts and Assets. As well as updates on Gostrey Meadow, contract renewals and the nursery greenhouse there were a series of recommendations for Council consideration on the West Street Cemetery Gates, the Central Car Parks Refurbishment; tree inspections and Hale Recreation Ground. Council noted the financial impact of the changes for the toilet refurbishment and that investment in a Changing Places toilet would be deferred for discussion around options in a supervised facility. The request from the Hale Recreation Ground Committee for FTC to consider taking responsibility for the area was supported.

It was RESOLVED *nem con* that:

- 1) The Victoria Road (Central Car Park) Public Conveniences refurbishment set out be progressed and the earmarked budget approval for the project be increased to £160,000;**
- 2) The Town Clerk be authorised to accept the most economically advantageous tender for the public convenience refurbishments, and undertake any necessary post tender negotiations and issue a letter of intent to the successful contractor subject to a further report on funding.**
- 3) The Town Clerk be authorised to accept the most economically advantageous tender for the West Street Cemetery gates, undertake any necessary post tender negotiations and issue a letter of intent to the successful contractor, subject to a further report on funding;**
- 4) A Councillor oversee the tender opening ceremony for the bids for both the West Street Gates and the Central Car Park Toilets on 25 November at 1.30pm;**
- 5) The Town Clerk be authorised to award the Quinquennial Tree survey to the most economically advantageous tender within an earmarked budget of £7,000;**
- 6) The Town Clerk continue discussions with Waverley Borough Council and the Hale Recreation Ground Management Committee regarding the potential transfer of ownership to Farnham Town Council.**

vii) Farnham Infrastructure Programme

Cllr Neale reported on the latest Farnham Infrastructure Board meeting which had agreed the Final Version of the Optimised Infrastructure Plan. He commented on the workshop held at the UCA on 20th October which involved wider partners and had covered some of the previous issues discussed and had replaced the intended meeting with the Town Council.

Cllr Merryweather thought the workshop had been a productive session but was disappointed that the UCA, Museum and hospital were not seemingly included in the 'town centre' definition.

Cllr Neale advised he was trying to rearrange a seminar specifically for FTC with Tim Oliver, Jeremy Hunt and Katie Stewart. He was concerned that the Programme Team were not engaging with the Town Council as much as desired. He reminded Council that there were clear policy statements through the 'key Objectives' document and the response to the draft OIP which should guide the Programme Team on the FTC position. Cllr Neale was aware that work was underway on wider Major Road Network and North Farnham issues and would seek via the FIP Board proper engagement with communities before any details were finalised.

Cllr Neale reported that feedback from the public on the most recent Local Liaison Forum was that there was not enough explanation coming from the Programme Team and it did not seem to be as open and forthcoming as previous LLFs.

Cllr Neale advised that anecdotal feedback was that the HGV ban was having a positive impact on both the Town Centre and Upper Hale Road; and that further consultation on the 20MPH zones was about to commence. Council felt that a strong response to the 20MPH Zone needed to be sent underlining the response previously submitted for the Short and Medium Term Objectives seeking an extension to zones around schools and objecting to the proposed build-outs in Castle Street.

Cllr Beaman said this was a once in a lifetime opportunity to get things right for Farnham and he couldn't understand why the Western Link Road was not the top priority. Cllr Dickson agreed, adding that the HGV signage needed to be improved and there should be a review of the scheme once fully implemented to see how it works in practice.

Cllr Merryweather thought the topsy turvy approach also applied to funding which was neither clear nor secure as the money required would have to be borrowed by SCC or funded by capital receipts.

Cllr Neale understood no schemes had yet been dismissed but there were clearly a number of factors that had to be taken into account for road building including economic benefits and environmental impacts.

Cllr Cockburn said it was important that there was someone to fight for Farnham. If the national policy is not right, government should be asked to change it.

Following a proposal by Cllr Neale, seconded by Cllr Merryweather **it was RESOLVED *nem con* that Farnham Town Council authorises the Town Clerk to respond to the 20MPH consultation along the lines previously agreed in the response to the Short and Medium Term objectives feedback.**

viii) Local Transport Plan (LTP) 4

Council reviewed a paper drafted by Cllr Neale and agreed subject to any final comments by councillors. Cllr Merryweather was taken by the e-scooter trials in London and would like to see Farnham put forward as a trial scheme.

It was RESOLVED *nem con* that the draft FTC response on LTP4 be submitted.

Cllr Merryweather and Cllr Mirylees left the Chamber for the next item.

ix) Farnham Museum

Cllr Neale introduced the discussion on Farnham Museum by saying that papers were still awaited from Waverley Borough Council following a meeting held between FTC and WBC with Cllrs Earwaker, Evans, Dunsmore, Neale and the Town Clerk representing the Town Council and senior officers and Executive members from Waverley.

At the Working Group there were a range of views on the extent of the involvement of Farnham Town Council in what was essentially a matter for Waverley to resolve following a lack of investment by WBC over many years. However, the Working group recommended the creation of a Task Group to work alongside Waverley, the Farnham Maltings and others.

Cllr Cockburn said that there should not be a huge investment of time by Farnham Town Council as the group would be subservient to WBC on any matter. Waverley had to determine what it wished to do with its asset but it seemed clear that the cost to put back into shape was significant. Cllr Martin said it was important to look at the bottom line and how much any involvement would cost. Cllr Dickson said that people were fighting hard to keep the building in public ownership and the museum collection there.

Cllr Neale advised that any involvement was to engage in the WBC-led activity, not take it over.

It was RESOLVED by 8 votes to 1 with two abstentions that a Farnham Museum Task Group be created to work alongside Waverley Borough Council, the Farnham Maltings and other interested parties to support Waverley in managing the challenges around restoring Willmer House and the future of the Museum.

It was RESOLVED by 7 votes to 1 with three abstentions that the Task Group should include the Leader, the Lead Member for the Tourism and Events Working Group, Cllr Hesse as a ward member, and the Town Clerk.

x) Reports of Task Groups

Cllr Neale updated Council on the Riverside Sculpture Task Group and on the Cultural Projects Task Group. There was a discussion on the Infrastructure Planning Group and lobbying undertaken by Cllr Cockburn to extend the protection afforded to Neighbourhood Plans which allocated sites from two years to five years.

Cllr Neale Proposed, Cllr Merryweather seconded, and **it was RESOLVED unanimously that:**

- 1) Farnham Town Council welcomes the focus on extending protection for Neighbourhood Plans which allocate sites from two years to five years after they are adopted; and**
- 2) Farnham Town Council asks the National Association of Local Councils to lobby for this to become National Planning Policy.**

In terms of the Conservation Area Task Group, Council noted the first meeting would take place in the new year.

In terms of the Younger People Task Group Council note the receipt of a grant of £10,000 from the Police & Crime Commissioner Community Safety Fund towards the costs of the purchase and installation of a Youth Shelter in Borelli Walk (Waverley Borough Council permission received) and

It was RESOLVED unanimously to waive Standing Orders Contracts to purchase an Upton Shelter from Lightmain Ltd (following consultation with young people and quotes received) at a cost of £8,850.

Cllr Ward declared a non pecuniary interest in the next item as chair of the Waverley Working Group on the proposals.

xi) Boundary Commission Review of Waverley – draft proposals

Cllr Neale introduced the detailed discussion that had taken place at the Working Group on the Boundary Commission's draft proposals for the Waverley area and its implications for Farnham. The proposals saw the number of Borough councillors for Farnham reduced from 18 to 16 and the number of wards reduced from 9 to seven with the deletion of the Moor Park Ward and amalgamation of other area with a mix of 2 and three member wards. The consequence for the Town Council was that the Boundary Commission were recommending new Riverside and Runfold wards, increasing the number of wards, and requiring a number of one two or three member wards. In discussion, councillors favoured the reduction in town councillors to 16 and the alignment of Town Council ward boundaries with the Borough boundaries. Council felt that the proposal was a mess and resulted from a desk-based assessment without any knowledge of the geography or demography of the area. The results across the town were surprising. There were also issues caused for the County divisions although these were not part of the current review.

Council noted that the Boundary Commission seemed reluctant to use its powers to propose a solution for Town and Parish wards as part of the review and as such a Community Governance Review led by the Borough Council would be required.

Concern was expressed about the proposed Weybourne Badshot Lea split, the inconsistencies across the A31 and the confusion that would be caused. A strong preference for 2 member wads and a balance of wards North and South of the A31 was preferred. Cllr Neale had circulated a number of options for consideration which had been reviewed by the Working Group. It was noted that further work was to be undertaken by the Waverley Task Group and agreed to feed in the Farnham Town Council views and also submit the comments to the Boundary Commission.

It was RESOLVED *nem con* (ten for and one abstention)

- 1) Alignment of Town wards within the Borough wards is a requirement;**
- 2) A reduction of Town Council members from 18 to 16 should be investigated;**
- 3) Where possible a pattern of 2 member wards is preferred;**
- 4) The merging of the Bourne and Runfold is not supported and the Moor Park area and name should be retained as a preference;**
- 6) A balance of 8 representatives south and north of the A31 would be preferred if achievable;**
- 7) The Borough Council be requested to undertake a Community Governance Review to determine the best pattern of options.**

xii) Review of the Surrey Hills Area of Outstanding Natural Beauty

Council noted that the designated area affecting Farnham had been incorporated into the Neighbourhood Plan and agreed Farnham Town Council should actively support the extension to the AONB.

It was RESOLVED *unanimously* that officers work with the Surrey Hills AONB to optimise the extension around the Farnham area.

xiii) Review of the Great Austins Conservation Area

Council noted that the review of the Conservation Area was proposing the reduction of part of the area that no longer reflected the Conservation Area characteristics. Whilst this was considered to be beneficial, Council noted that there had been a split view on the change at a public meeting. As a result, Council felt that a decision on this element should

be deferred. There was concern that the County Council had stated it would no longer repair the cobbled area to conservation standards because of cost.

It was **RESOLVED** *nem con*

- 1) **that a decision on the realigned boundary for the Great Austins Conservation Area be deferred for further consideration; and**
- 2) **The maintenance of features such as cobbles that enhance the Conservation Area in accordance with the Farnham Neighbourhood Plan and Design Statement be sought.**

xiv) **Town Clerk update**

Council noted the update from the Town Clerk on matters set out in the report including the replacement of flags for the Badshot Lea Memorial and the addition on female silent soldiers for the war memorials at Gostrey, Hale and Wrecclisham. Council also noted that an offer for the potential transfer of a piece of land in Snailslynch had been received.

It was RESOLVED *nem con* **that the Town Clerk be authorised to continue discussions with the potential transferor family.**

C70/20 **Cemeteries and Appeals Working Group**

Cllr Cockburn introduced the notes of the meeting of the Cemeteries and Appeals Working Group held on 21st October at Appendix E. She drew attention to the Gold Award for West Street Cemetery in this year's South and South East in Bloom Awards but commented that the reason for entering the competition was to get feedback to make the cemeteries the best they could be, and as such Green Lane Cemetery would be entered for 2022. It was noted that the replacement of the damaged Green Lane railings by Tilford Forge was progressing and should be completed by February 2022.

The Working Group had discussed the entrance trees at West Street Cemetery as part of the Cemetery Gates restoration, noticing that they were past their prime. Council noted that the quinquennial tree survey would be conducted shortly and the entrance trees would be a part of the survey along with all other trees in the cemeteries. Particular attention would be given to the entrance trees and if required some may need to be removed and replaced with mature alternatives.

It was RESOLVED *nem con* **that authority be given for some of the conifers at the entrance of West Street Cemetery to be removed and replaced with mature trees as part of the cemetery gates refurbishment project.**

Council noted that a Christmas Memorial Tree was to be put up in West Street Cemetery.

C71/20 **HR Panel**

Cllr Evans introduced the report of the HR Panel that met on 20th October. Council noted that the Panel had undertaken checks on salaries and paycales and reviewed the results of a limited job evaluation review that had been undertaken by South East Employers, the results of which were contained in Exempt Annex 1, for the posts of the Town Clerk, the Business and Facilities Manager, the Civic and Planning Administrator, and the Communities and Administration Manager.

Council noted that the National Pay Agreement for 2020/21 had not yet been concluded and was currently stalled noting that the employers' side offer of 1.75% had been rejected by the unions.

Council noted the current position with regard to vacancies and that the in-sourcing of the cleaning contract had been delayed pending the receipt of TUPE information.

Council noted that the two appeal panels for any grievances or disputes were:
Panel A: Cllrs Mirylees, Neale and Wickes. Panel B: Cllrs Attfield, Cockburn and Evans.

It was RESOLVED unanimously that:

- 1) The outcome of the HR Panel be endorsed and**
- 2) The results of the Evaluation at Exempt Annex I be implemented;**
- 3) A wider staff review should be commissioned in 2022.**

C72/20 Planning and Licensing Applications

Cllr Blishen introduced the Notes of the Planning & Licensing Consultative Group meetings held on 20th September, and 4th and 18th October at Appendices F, G, H.

He drew attention to the volume of work required and the ongoing difficulties with the Waverley Planning Portal. The lack of previous history for applications and missing constraints documents were causing a disproportionate amount of extra work, and a meeting had been arranged with the Waverley Planning Team to discuss this.

Cllr Blishen commended the incredible support from Jenny de Quervain in streamlining the process for councillors.

C73/20 Actions taken under the Scheme of Delegation

There were no additional items to report.

C74/20 Reports from Other Councils

- i) Cllr MacLeod reported that he had attended the Surrey CC Cabinet on 'greener future' and had noted a transformation in the approach of Surrey. He also reported that Cabinet had given approval for the purchase of Tice's Meadow in conjunction with other council partners including Farnham Town Council.

C75/20 Reports from Outside Bodies

- i) Cllr Cockburn advised that the Farnham Sports Council AGM was on 29th and commended the ongoing work of the group.
- ii) Cllr Cockburn reported that she had attended the NALC webinar on biodiversity noting that as Farnham was doing so much the sessions had not been as useful for Farnham.
- iii) Cllr Neale reported on the Farnham Public Art Trust meeting which had been supportive of what the Town Council was doing. He updated Council on the Kitty Milroy Murals, the positive feedback from Craft Month and the aspirations for the restoration and hanging of the Farnham Flame for which FPAT was happy to make a contribution.
- iv) Cllr Dickson reported that the Hale Carnival Committee was in good shape, but that a fundraising event had to be cancelled because of covid concerns.

C76/20 **Date of Next Meeting**

The date of the next meeting was agreed as Thursday 16th December at 7pm.

C77/20 **Exclusion of the Press and Public**

The Mayor proposed, Cllr Neale seconded and Council **RESOLVED nem con that press and public be excluded because of the confidential staffing matters at Annex I.**

C78/20 **Any confidential matters (if required) arising from discussions of the Working Group/Panel notes.**

Council discussed the report from the HR Panel, the decisions of which have been included at Minute 71 above.

The Mayor closed the meeting at 9.45 pm

Chairman

Date

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FARNHAM TOWN COUNCIL

B

Notes

Strategy & Finance Working Group

Time and date

9.30 am on Tuesday 7th December, 2021

Place

Council Chamber - Town Council Offices

Attendees:

Members: Councillors John Neale (Lead Member), David Attfield, Roger Blishen, Pat Evans and George Hesse. Alan Earwaker (ex officio)

In attendance by Zoom: Cllr Cockburn and Merryweather

Officers: Iain Lynch Town Clerk, Iain McCready, Business and Contracts Manager

1. Apologies

POINTS	ACTION
There were no apologies received.	

2. Declarations of interest

POINTS	ACTION
Cllr Merryweather (in attendance) declared an interest as a Portfolio Holder for assets at Waverley Borough Council.	

3. Minutes of the last meeting

POINTS	ACTION
The Notes of the meeting held on 19 th October 2021 were agreed as a correct record.	

4. Contracts and assets update

POINTS	ACTION
1) The Working Group considered the report, at Appendix B to its	

agenda, which set out details of the successful tenderers for the West Street Cemetery Gates and the Central Car Park Toilets refurbishment.

- a. Four tenders were received for the West Street Cemetery Gates, with prices ranging from £41,323 to £118,874. After evaluation and references the contract was awarded to Lost Art of Wigan at a cost of £41,323. Additional costs will apply (to be contained within the agreed budget) relating to some resurfacing of the tarmac entrance to allow the refurbished gates to close. Provision has also be made for retaining some specialist technical advice if required. The Work should be completed by the end of May 2022.
- b. Five tenders were received for the Central car Park refurbishment with prices ranging from £143,085 to £221,477. After tender evaluation by the Council's advisors Drake & Kannemeyer with arithmetical errors adjusted and references taken, the tender was awarded to Endwell Contracts at a cost of £143,085. An additional sum will be required for a site to be created within Central Car Park and discussions are under way with Waverley Borough Council. The cost will be contained within the agreed budget.

Recommendation to Council:

It is recommended that the actions taken by the Town Clerk in issuing the two contracts be endorsed.

- 2) The Working Group received an update on the dispute Council over the non-performance of the Cleaning Contract. Officers had been unable to agree a fair settlement for the additional costs incurred by the Town Council as a result of the non-performance and were hoping to agree this by arbitration without having to take formal legal action.
- 3) The loss adjustors had finally arranged for the clearance of asbestos following the greenhouse fire. Alternate prices had been obtained for a replacement, but there was a long lead time for supply and installation. As such officers were looking for a temporary greenhouse to grow the plants for the 2022 displays.
- 4) The Business and Facilities Manager advised that prices had been sought for a hoggin permeable path to be created to access the Youth Shelter on Borelli Walk.

It was agreed (proposed by Cllr Blishen and seconded by Cllr Neale) **to recommend to Council that a sum of up to £5,000 be allocated to install the path to be met from the maintenance budget.** It was also agreed to approach Crest Nicholson to see if they could assist with the installation of the path and Youth Shelter.

Cllr Evans arrived at this point.

5. Reports from Task Groups

POINTS	ACTION
<p>1) The Working Group considered the report of the Younger People Task Group held on 26 November, at Appendix C to its agenda noting the success of events arranged over the summer and agreeing to explore further events for 2022 including DJ sessions.</p> <p>The Task Group had highlighted the need for a budget for Younger People activities going forward and the Working Group noted the Town Clerk had included a sum of £10,000 in the draft budget for 2022/23.</p> <p>The Working Group noted that the installation of the Youth Shelter was planned for mid-January, and Cllr Mirylees agreed to check if Kelvin Mills had received the relevant confirmations.</p> <p>Strategy & Finance noted that that a presentation had been given to the Task Group by Emma Jones from the Farnham Maltings about the multi-art form Spark Programme. It was hoped this programme could engage with young people at the Youth Shelter once installed.</p> <p>2) The Working Group received a report on the meeting of the Cultural Projects Task Group held on 19th November, at Appendix D to its agenda. The report included the detailed slides from Bonnar Keenlyside of the research they had undertaken for a new cultural attraction in Farnham. The key issues emerging were:</p> <ul style="list-style-type: none"> • The benefit of a new structure to drive forward the focus of Farnham as a World Craft City, with more representation of makers involved; • The need to develop the online offer and raise awareness of what Farnham offers (similar points were identified as part of the assessors feedback of the World Craft Town application) • A desire to move from option 1 (slide 56) to option 2 with a new maker-led structure with clear independence and objectives aligned with World Craft City Status • The opportunity to tap into the interest of the audience (buyers and collectors) within a half hour drive time • The need for the evolving organisation to be underpinned by the Town Council but supported by those with an entrepreneurial stake but with a clear focus. • Build on support for makers • Brightwells did not appear to offer a primary location at this stage based on feedback received, but other buildings could be repurposed. This required further engagement with and support of both the County Council and Borough Council. • We must (collectively) maintain the ambition and vision • Applications for funding for the future would need to ensure that diversity was effectively covered. <p>The Working Group agreed with the Task Group the need to move World Craft Town to the next level rather than continuing to evolve in an adhoc way. It was recognised that this would need</p>	

<p>further resource and commitment and that further work should be done on clarifying an independent structure recognising that the leadership of the Town Council, working alongside partners was required. It was noted that there was the opportunity to create a ten year strategy and to seek some further Arts Council funding to underpin the development. It was agreed that further engagement with Surrey CC cabinet member for culture and relevant officers would be helpful and that the 2022/23 draft budget required funding for the Craft Month Co-ordinator to undertake work throughout the year.</p> <p>Recommendation to Council. It is recommended that:</p> <ol style="list-style-type: none"> 1) That the report carried out by Bonnar Keenlyside be welcomed; 2) That the recommendations and actions contained within the report be progressed with a further report coming back to Strategy & Finance via the Task Group; 3) The Craft Town Co-ordinator be employed for additional days throughout the year to extend awareness and programming for Craft Month throughout the year; and 4) An application be developed in conjunction with the Farnham Maltings for submission to the Arts Council to underpin the programmed development. <p>3) The Working Group noted that progress for the Makers spaces that had been considered for the Pump House or Montrose appeared to have stalled as the land at Kimbers Lane was earmarked for housing. Cllr Merryweather agreed to check the current situation.</p>	
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6. Farnham Infrastructure Programme

POINTS	ACTION
<p>The Working Group considered the report at Appendix F to its agenda on the Farnham Infrastructure Programme consultation on 20MPH zones and build outs. Whilst FTC welcomed the introduction of 20MPH zones, there was concern over the impression the consultation gave that the detail of the proposals had the support of Waverley Borough Council and Farnham Town Council when both had objected strongly to the proposed build outs in Castle Street given the conservation area and listed building status that would be compromised.</p> <p>It was agreed to recommend to Council that the following points be incorporated into the Farnham Town Council response.</p> <ol style="list-style-type: none"> 1) The concept of 20MPH zones is welcomed and should have material benefit for residents and for businesses in the town centre. The proposed Weydon Zone is welcomed for the benefits it will have for the two schools. The proposed Upper Hale Road limit is welcomed for the benefit it will have for the school, church and junction safety. The Zone at Hale should be extended to cover the Recreation Ground by Wood Road, and go beyond the immediate school zone in Alma Lane to Quennels Lane. 	

2) FTC reiterates the comments it has made previously for additional 20MPH zones and traffic calming measures to be introduced in all approaches to schools in the town as well as those areas set out in the consultation document.

3) A formal objection is specifically raised in response to the proposed 20pmh zone 'gateway' on Castle Street with the following points:

- Farnham Town Council has previously raised concerns and objections about obstructing the view both up and down Castle Street with inappropriate structures and is disappointed to see that the build-outs marking the proposed start of the 20mph zone are still included within the consultation, by the entrance to Guildford House on the east side and no. 42 Castle Street on the west side.

- Additional clutter such as signage, build-outs and street furniture must be minimised in the Town Centre Conservation Area and especially in the historic setting of Castle Street. The HGV signage on The Borough is an example of inappropriate size and positioning of signage, having a detrimental impact on the setting obscuring the Grade II Listed buildings.

- Castle Street is highly valued for its Listed buildings, wide carriageway and the uninterrupted vista of the Castle to the north and grandeur of The Borough to the south. The build-outs are proposed to be immediately adjacent to Grade II listed light columns (individually listed in their own right) and both build-outs would have a negative impact on their setting.

- Historic England's guidance 'Streets for All' details the general principles of traffic calming measures stating 'Local authorities have a statutory duty to ensure that new traffic calming measures respect the character of designated conservation areas.' See page 42:

- ['Streets for All: Advice for Highway and Public Realm Works in Historic Places'](#).

- Farnham Town Council strongly objects to the start of the 20mph in this location and believes the 20mph zone should be moved further north on Castle Hill outside of the Town Centre Conservation Area.

- As an alternate to build-outs, FTC would like the idea of on-road Roundels to be reviewed and incorporated.

- The 20MPH zone at Weydon Lane should be extended to the traffic lights on the A31.

Cllr Neale agreed there was need to be more vociferous on the Town perspective at the FIP Board meetings and there was need for a meeting between the Lead Officers and Members of each of the three councils. There was opportunity to co-ordinate the approach between the Town Council and Borough Council to get the best outcome for the Zones across the Town.

<p>The Working Group discussed the benefits of a delineated narrow carriageway to help slow down the traffic, but there was no single view that emerged on the preferred option and overall there was a desire to have a trial of a scheme to understand the impact.</p> <p>4) The Working Group noted that the next FIP Board would be receiving options, following the technical evaluation by Atkins of the Western Strategic Link Road and the Wrecclesham Bypass. It was understood that evaluation showed that the economic and environmental case made it difficult to argue for the Western relief road. Cllr Cockburn said that funding needed to be demonstrated as part of the major road network. If Farnham needs the relief road/strategic link road, then it must fight for it.</p> <p>The Working Group agreed to recommend to Council that if the Strategic Western Link Road should not be considered possible at this stage then, given the importance of connectivity between the A3 and M3, Farnham Town Council seeks agreement for Surrey County Council to have the Strategic Link Road kept as a priority on the Major Road Network programme and also seeks collaboration with Hampshire County Council to achieve this objective.</p> <p>5) Cllr Neale agreed to reinvite the Leader of Surrey to a meeting with FTC councillors.</p>	
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7. Finance report

POINTS	ACTION
<p>1) The Town Clerk introduced the Finance report with three grant proposals</p> <p>a) From the Aston Defibrillator as set out at Appendix G to the agenda, to install a new defibrillator in one of the newly adopted telephone boxes.</p> <p>Recommendation to Council: It is recommended that: £1,900 be awarded to the Aston Defibrillator Fund, from within the balance of 2021/22 grants.</p> <p>b) From Frensham Ponds Sailability that their 2021/22 grant (of £2,000) towards their activity centre be reallocated to a project to replace one of their boats (now coming to the end of its useful life and previously part funded by Farnham Town Council). The Boat would be named Farnham Flyer 2. The activity centre project had been delayed by the planning process by at least 12 months.</p> <p>Recommendation to Council: It is recommended that the request by Frensham Ponds Sailability to reallocate the approved funding towards a replacement boat be agreed.</p> <p>c) Proposal for a contribution towards the replacement of the Hoppa buses in Farnham with electric vehicles. The Working group noted</p>	

that at the update meeting with Hoppa, FTC members learnt that the two of the Farnham dial-a-ride buses were being funded to be electric (one from a match-funded government grant). If the cost for a for third bus (£70,000) could be raised, a fourth bus for Farnham would also be funded through the Government grant scheme. The Working Group considered that the running of electric Hoppa buses in Farnham would be a clear and positive climate change message and a marker for all bus services in the town to be electric.

Recommendation to Council :

It is recommended that:

- 1) Farnham Town Council launch an appeal with Hoppa to fund a third electric bus to be match funded from the Government grants;**
- 2) A sum of £20,000 be earmarked from the 2021/22 environmental initiatives budget to match fund community contributions;**
- 3) FTC seek funding from Surrey County Council, Waverley Borough Council and other organisations to meet the balance of the costs.**

2) Budget 2022/23.

The Town Clerk introduced the budget papers at Annex H which included a covering report, a detailed budget by committee, a detailed budget by account code and explanations of relevant budget explanations. The Working Group noted the detail of what was proposed and the areas set out in the report for additional expenditure. The level of inflation (currently at 4% and expected to remain high for at least eighteen months) and costs being faced by the Town Council for utilities and contracts would present challenges going forward. The Working Group noted the significant post covid increase in discretionary income proposed and that if the budget were agreed there would be a shortfall at this stage of just over £41,000 without any precept increase.

Members noted that the FTC precept was a small part of the overall Council Tax paid by local residents but were also mindful of the pressures being faced by local residents. The Working group felt it was important to be mindful of the pressures on Principal authorities and that some additional services would inevitably come the way of Farnham Town Council.

The Working Group noted that there were no increases proposed at this point in the staffing budgets given the management of vacancies that had occurred and that there was a proposal to increase the rate for additional staffing costs at events within the overall budget total. The Town Clerk advised that this level could be maintained for 2022/23 but it was likely an increase in the budget would be required in 2023/24 once the known cost (of National Insurance increases, and expected cost of living salary increases) had been taken into account.

Recommendation to Council

It is recommended that the budget for 2022/23 be set at £1,473,800 with discretionary income (at this stage) of £284,423

8. Farnham Town Council Strategy Workshop

POINTS	ACTION
<p>The Working Group reviewed the outcomes of the FTC Strategy Workshop that had met in November to consider any matters that may assist with the development of the FTC budget for 2022/23 and subsequent years, attended by 14 councillors.</p> <p>Councillors did not wish to reduce any services provided by FTC or divert resources but would like to concentrate on what was being done and continuously improve where possible. The current vision (set out in the slides at Appendix I) was reaffirmed.</p> <p>Councillors had discussed detailed areas of activity in smaller groups and identified a number of areas of focus which would not necessarily have a significant resource impact in the coming financial year:</p> <ul style="list-style-type: none"> • Engage further with UCA • Support community safety and well-being • Extend Young people focus • Extend World Craft Town focus • Improve communication and website • Continue to work with business community on development of Business Improvement District. • Focus on the Infrastructure Programme and other Infrastructure matters • Consideration of the wider public estate (properties held by other public bodies) <p>It was noted that the proposed Café in Gostrey would be subject to more detailed reports and may potentially be subject to a Public Works Loan.</p> <p>The paper circulated in advance by the Leader on broader strategic topic was not discussed in detail at the workshop and would be subject to further consideration in the Spring of 2022.</p> <p>Recommendation to Council: It is recommended that: 1) The outcomes of the Strategy Workshop be endorsed; 2) A further Strategy workshop be held in the spring of 2022.</p>	

9. Farnham Museum

POINTS	ACTION
<p>Cllr Merryweather left the meeting at this point.</p> <p>The Leader advised the Working Group of a meeting with Bowles Green, the Consultants appointed by Waverley Borough Council to seek views on the future of the Museum. He also advised that a follow-up meeting of the Task Group with WBC and other partners was scheduled for January 2022. Cllr Neale was concerned that FTC was being treated as a consultee just like any other consultee and not as a partner council and this put the Town Council in a difficult position.</p>	

The Leader had circulated an email to the Working Group setting out options. [A revised paper drafted by the Leader is being circulated under separate cover to all councillors].

The Working Group were concerned that the Museum issue should be managed through a Waverley Special Interest Group to which the FTC Task Group should be invited and it was agreed that the Leader should raise this with the Borough Council.

10. Consultations

POINTS	ACTION
1) The Leader updated the Working group on the status of the Waverley discussions on the Boundary Commission Review of the Waverley Wards. The Town Clerk confirmed that the preferences expressed by Council at its last meeting had been forwarded to the Borough Council and would be passed to the Boundary Commission. 2) Cllr Cockburn updated the Working Group on the Surrey Hills AONB Review and it was agreed to confirm to the consultants that FTC wished to be an active participant and provide evidence to the review. 3) The Working Group noted that the adoption of Local Transport Plan 4 had been delayed for further engagement.	

11. Town Clerk update

POINTS	ACTION
No additional points were raised.	

12. Date of next meeting

POINTS	ACTION
The date of the next meeting was confirmed as Tuesday 18 th January.	

The meeting ended at 2.33 pm

Notes written by Town.Clerk@farnham.gov.uk

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FARNHAM TOWN COUNCIL



Notes Community Enhancement Working Group

Time and date

9.30 am on Thursday 25th November, 2021

Place

Council Chamber - Town Council Offices

Attendees:

Members: Councillors Sally Dickson (Lead Member), Paula Dunsmore and Alan Earwaker (ex-Officio)

In attendance: Cllr John Neale

Officers: Iain Lynch (Town Clerk), Iain McCready (Business and Facilities Manager) and Stacey Wills (Community Enhancement and Projects Officer)

1. Apologies For Absence

POINTS	ACTION
Apologies were received from Cllr Martin, Cllr Wicks, Cllr Hesse and Cllr Merryweather.	

2. Quorum

POINTS	ACTION
Due to the lack of Working Group members present in the Council Chamber, the meeting was not quorate. However, the meeting went ahead and these notes are presented for information only.	

3. Disclosure of Interest

POINTS	ACTION
None received.	

4. Notes of the last meeting

POINTS	ACTION
The notes of the previous meeting were agreed.	

5. Farnham In Bloom

POINTS	ACTION
<p>Farnham Town Council officers updated members on the list of events for the year and introduced the idea of a 'Freshers Fair' for the community groups to attract new members and volunteers. This is planned for March.</p> <p>Members noted the possibility of changing the judging route for the Large Town entry for South and South East in Bloom to go through north Farnham and to include locations such as Badshot Lea and Upper Hale. Members agreed that it would require additional work by all the community to ensure the route looked its best and it would also need support from Surrey County Council and Waverley Borough Council. Officers wanted to make members aware that the results for South and South East in Bloom could drop by two places to a silver instead of the usual gold with a new route.</p> <p>Officers updated members that the cost for the mechanised bulb planting would be £3,000. The bulb planting would be started in December and take place near West Street Cemetery. Officers would look to seek sponsorship for this and will include it in the Invest in Farnham brochure.</p>	

6. Allotments

POINTS	ACTION
<p>Members noted that three plots were vacant and once the invoices go out in the New Year there were traditionally more plots that became vacant.</p> <p>Town Clerk advised that Witley Parish Council charged £50 admin fee for new plots holders and members could look to increase the current charge of £25. Officers would include this proposal in the budget planning meeting and look to increase the admin charge for 2022/23.</p> <p>Another proposed change was to change the time of year that the invoices go out from January to October. This would enable the movement in plots to happen before the growing season started. It was intended to invoice for six months from January 2022 and then invoice for a full year from October 2022.</p> <p>Councillor Dickson advised that Waverley Borough Council's Legal Team had written a letter to Nuffield Health with regards to the Weybourne Road Allotments access and were awaiting a response.</p>	

7. Street Furniture

POINTS	ACTION
<p>Officers updated members on using 'Welcome Back Fund' money to clean and refurbish the bus stops in the area alongside Waverley Borough Council contractors. Members felt it would be helpful to have a comprehensive list of the bus stops and the current state of them.</p>	

Members noted that officers had no additional information from Waverley Borough Council regarding the charging of street bin collections.	
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8. Robert Dyas Yard

POINTS	ACTION
Councillor Neale informed members that the Robert Dyas yard had recently been cleaned up. Town Clerk reminded members that Farnham Town Council could facilitate and lobby for improvements to the yard but that it is the responsibility of Waverley Borough Council and the landowner.	

9. Famous Names Wall

POINTS	ACTION
Members agreed that as the Gold 'cultural' box on West Street would be depicting Kylie Grimes Paralympic success, consideration would be deferred. The other nominations would be brought back for a future meeting after discussion with the families of the nominees.	

10. Finance

POINTS	ACTION
Members were asked to review the current finances and to see if they wanted to add in any additional budgets. The Town Clerk would include an additional sum in the draft budget for annual large bulb planting of £5,000.	

11. Risk Assessments

POINTS	ACTION
Officers would update the current risk assessments and circulate to members.	

12. Trees

POINTS	ACTION
Officers advised members that Surrey County Council were supplying 100 whips and 10 feathers which would be planted at West Street and Green Lane Cemeteries. The Working Group noted that tree planting at Riverside would take place in January and be part of The Queen's Green Canopy. This event would involve the Lord-Lieutenant, local schools and the Islamabad Community who had agreed to donate £8,000 towards the trees. Liquidambar Styraciflua and Betula Utilis Himalayan Birch trees would be planted to create an avenue.	

Members noted that they may wish to increase the annual tree budget to £6,000 at the budget meeting.	
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13. Air Quality

POINTS	ACTION
Members noted the Air Quality report provided by Waverley Borough Council.	

14. Date of the next meeting

POINTS	ACTION
The date of next meeting was agreed as Thursday 3 rd March 2022 at 9.30am.	

The meeting ended at 11.30 am

Notes written by ian.mccready@farnham.gov.uk

FARNHAM TOWN COUNCIL



D

Report
Council

Date: 16th December 2021

Budget and precept strategy for 2022/23

Introduction

The budget for consideration by Council for 2022/23 is attached at Annex I and II, with notes explaining key points or changes in the draft budget attached at Annex 3.

In 2021, Farnham has a provisional Band D tax base of 17654.4 up from 17,363 based on a collection rate of 98%. After exemptions in each area have been deducted, this percentage is multiplied against the Band D calculation in order to calculate the Band D number for each part of the Borough. This means the precept income for Farnham (with no change) would be £1,189,377.

Waverley has also advised that the Local Parish Council Tax Support funding (£6,070 for Farnham in 2021/22) in the coming year will be £3,030. Waverley has been gradually tapering out the scheme to zero in 2023/24. To put this in context, when the new Council Tax Support scheme was introduced the exemptions reduced Farnham Town Council Income by some £60,000.

The draft budget recommended by Strategy & Finance has been drawn up based on a review of expenditure in 2021/22 and on the 2020/21 outturn but in a context of continuing uncertainty over Coronavirus. The prudent approach over potential sponsorship and income from activities has continued but with a return of some elements to pre-covid levels. Investment income continues at a very low rate. The budget includes fees and charges broadly based on 2021/22 levels, given the continuing uncertainty in the economic climate but with provision for increases in allotments (and a change of the allotment year from a calendar year to October to October (to minimise the number of cancellations at the start of the growing year). There is also provision for an increase in the Farmers' Market fees for the first time for several years. A full list of fees and charges will be presented to the January meeting after discussion at Strategy & Finance.

The overall salary costs are based on the assumption that the full staffing establishment is employed and that all staff are at the top of their grades with a vacancy factor and grade 'lag' built in. The budget level does not include any provision for a cost of living increase for 2021/22 (expected to be 1.5% backdated) or for 2022/23 as no discussion have started yet between the Unions and the National Employers. The Council also has to absorb the 1.25% increase in the Employers' National Insurance contributions. It should be possible for these to be absorbed within the levels this year as long as no new staff are required. There was no clear requirement or agreement to do so at the Strategy Workshop this year. The change of staff to clean the public conveniences and offices (end of contract with WBC) will be absorbed by moving the cost under contracted services back into the staffing code once the transfer takes place.

Members have previously discussed the potential impact of pressures on the budgets of principal authorities and the increasing likelihood that there may be a need to further top up or take on services such as street cleansing and litter collection to meet the aspirations of the local community. For this budget, it is assumed that any costs in year would be cost neutral or met from reserves if required. The New Initiatives/climate change fund has also been retained to allow for this or other developments and new sums have been included to allow for Young People support (£10,000) and new trees/bulb planting as recommended at the Community Enhancement Working Group. An increase in sums for the extended employment of the Craft Co-ordinator has been included along with sums for the continuation of a co-ordinator for the Literary Festival. The sum for additional staffing and events is being maintained at the same level although an increase in the rate for each event will be proposed to take account of the weekend working (currently the rate works out at approximately £13 per hour and has not been increased for several years).

The Government has not yet indicated any intention to put a restriction on the level of increase in a precept (or band D council tax rise) for town and parish councils (the capping principle). This will not be known until the Local Government Finance Settlement is announced. Farnham Town Council's prudent approach in 2021/22 was again well below the average sector increase for a seventh consecutive year, at 1.94%.

When the Council considers its precept strategy it will need to bear in mind that a 1% increase in precept would bring £11,895 of additional income for Farnham Town Council at a cost of approximately 67p per band D dwelling per annum.

In this Council meeting, Farnham Town Council will set its budget and in January 2022 will agree the level of precept to deliver its services. The level of precept, which is divided by all the Band D properties to find the Band D level of council tax may be supported by the use of reserves or any changes in the income targets set by Council. Given the challenges around income uncertainty and the pressures on families facing hardship, members will no doubt wish to use every means available to minimise the impact of rising cost of services and other pressures.

The draft budget attached is £1,473,800 with draft discretionary income of £284,423 (up from £204,870 (with more challenging sponsorship and events income targets) and (assuming no precept increase) a total income of £1,432,607. This represents a shortfall of income at this stage of £41,193.

There are a number of options within the budget for Council to adjust spending or income targets. The budget notes (at Annex 3) provide clarity on how the elements of the budget are put together. There were no significant financial impacts arising from the Strategy away day in November to be reflected in the budget (see separate agenda item) and there are options for future consideration.

Recommendation

Subject to any revisions, it is recommended that Council adopt the budget for 2022/23 at £1,473,800.

Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: Draft Budget 2022/23

		<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Budget Income</u>										
1000	Hall & Room Lettings Income	5,500	0	6,250	3,438	0	0	6,250	0	0
1030	Commercial Lettings Income	9,000	9,000	9,000	9,000	0	0	9,000	0	0
1040	Open Spaces income	1,000	8	500	0	0	0	0	0	0
1060	Section 106 contributions	0	0	0	32,798	0	0	0	0	0
1065	Community Infrastructure Levy	0	15,770	0	141,774	0	0	0	0	0
1080	Allotment Rents Income	17,000	15,306	17,100	11,764	0	0	17,000	0	0
1081	Allotment admin fee	200	638	500	132	0	0	500	0	0
1100	Interment Fees Income	30,000	24,895	30,000	25,818	0	0	30,000	0	0
1120	Grave Purchases Income	40,000	27,220	40,000	20,715	0	0	40,000	0	0
1130	Memorials Income	4,000	5,450	5,000	4,520	0	0	5,000	0	0
1160	Cemeteries Other Income	0	320	0	50	0	0	0	0	0
1200	Grants Income	0	46,817	0	1,920	0	0	0	0	0
1201	Sponsorship Income (+VAT)	31,000	8,999	17,000	19,233	0	0	32,250	0	0
1202	Income - Contributions	8,000	46,038	3,000	10,280	0	0	7,000	0	0
1203	Donations - Income	0	37,034	0	724	0	0	0	0	0
1204	Bookings/Hire	55,000	12,935	40,000	57,506	0	0	60,000	0	0
1205	Ticket sales	16,000	0	10,750	0	0	0	13,000	0	0
1209	Seeds income	0	1,474	1,200	969	0	0	1,200	0	0
1245	Advertising income	5,000	0	5,000	0	0	0	5,000	0	0
1300	Banners Income	7,000	285	5,000	775	0	0	5,000	0	0
1572	Surrey Highways Contract	0	0	0	5,000	0	0	0	0	0
1660	Precept	1,146,027	1,146,027	1,169,830	1,169,830	0	0	1,189,377	0	0
1905	Local Parish Council Tax Grant	9,100	9,100	6,070	6,070	0	0	3,030	0	0
1910	Interest Received	10,000	6,158	2,000	729	0	0	1,000	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: Draft Budget 2022/23

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		<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1911	Dividends received	6,500	10,611	6,500	4,190	0	0	8,000	0	0
1920	Sale Of Assets	0	0	0	894	0	0	0	0	0
1990	Insurance claim income	0	0	0	8,764	0	0	0	0	0
1999	Miscellaneous Income	0	6,496	0	38,531	0	0	0	0	0
Total Income		1,400,327	1,430,578	1,374,700	1,575,424	0	0	1,432,607	0	0
<u>Overhead Expenditure</u>										
4000	Salaries	575,900	480,152	590,000	320,066	0	0	582,900	0	0
4001	Agency/Contract Staffing	65,000	66,085	45,000	15,487	0	0	56,000	0	0
4003	Contracted Services	47,000	70,414	50,000	71,954	0	12,172	57,000	0	0
4020	Additional Staffing & Events	11,200	3,646	11,200	4,726	0	0	11,050	0	0
4025	Farmers' Market Supervision	1,600	1,560	1,600	1,040	0	0	1,600	0	0
4030	Staff Training	5,000	2,285	3,000	342	0	2,000	5,000	0	0
4041	Staff Travel	2,000	188	1,000	102	0	0	2,000	0	0
4050	Staff Recruitment/Advertising	1,000	1,095	1,000	0	0	0	1,000	0	0
4070	Protective Clothing	2,000	4,024	2,500	567	0	0	3,000	0	0
4101	Venue hire	6,000	0	4,000	0	0	0	7,000	0	0
4110	Rates, rent	38,000	33,266	35,300	19,585	0	0	34,500	0	0
4115	Water Charges	5,000	2,015	5,000	3,241	0	0	4,700	0	0
4120	Energy Costs	10,000	9,163	10,000	5,794	0	0	10,500	0	0
4130	Insurance	12,100	9,048	11,000	12,160	0	0	12,100	0	0
4135	Insurance claim costs	0	0	0	8,014	0	0	0	0	0
4140	Office costs / consumables	4,000	8,442	6,000	5,875	0	0	4,000	0	0
4170	Property Maintenance/Refurbish	105,000	101,800	95,000	23,510	0	5,702	97,000	0	0
4175	Graffiti Removal	7,000	7,292	7,000	6,950	0	0	7,000	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4176 Cleaning consumables- use 4140	1,500	0	0	0	0	0	3,500	0	0
4181 Equipment Maintenance	3,500	6,855	4,000	3,049	0	0	4,000	0	0
4182 Equipment Purchase	25,000	44,117	15,000	11,955	0	1,367	17,500	0	0
4190 CCTV	20,000	61,644	16,000	7,274	0	5,947	20,000	0	0
4195 Alarms - Fire, Security	5,000	2,600	5,200	5,259	0	0	6,200	0	0
4196 Crime Prevention	500	0	500	0	0	0	500	0	0
4205 Waste Disposal	4,500	5,682	7,000	4,732	0	0	7,000	0	0
4217 Buy back of EROB	0	0	0	42	0	0	0	0	0
4220 Memorials & Plaques	1,000	1,963	1,000	25	0	0	1,000	0	0
4225 Cemetery Memorial Maintenance	5,000	0	5,000	0	0	0	5,000	0	0
4300 Vehicle Costs - Fuel	5,000	3,557	4,000	4,574	0	0	6,000	0	0
4301 Vehicle Costs - LPG/CNG	2,000	339	2,000	254	0	0	2,000	0	0
4302 Vehicle Costs - Maintenance	5,000	6,568	5,000	4,420	0	0	6,000	0	0
4303 Vehicle Costs - Road Tax	750	1,020	750	278	0	0	1,000	0	0
4310 New Vehicles/Machinery	15,000	0	15,000	0	0	0	15,000	0	0
4400 Stationery	4,500	477	3,500	334	0	0	4,150	0	0
4410 Photocopying Charges	5,500	2,387	4,000	1,461	0	0	5,500	0	0
4411 Publications, books etc	1,500	177	1,000	27	0	0	1,500	0	0
4415 Printing & Design (External)	26,500	16,902	32,000	12,804	0	3,000	27,500	0	0
4425 Advertising	6,950	14,702	8,950	12,821	0	0	6,950	0	0
4426 Publicity and newsletter	11,500	4,960	14,000	0	0	0	12,500	0	0
4440 Telephones	7,700	6,590	7,500	5,095	0	0	7,800	0	0
4455 Postages & Distribution	10,000	10,147	10,000	1,113	0	0	11,000	0	0
4460 Subscriptions & Memberships	5,650	6,522	5,500	5,125	0	0	5,650	0	0
4461 Licences	5,500	2,811	5,500	3,484	0	0	5,500	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4480 IT Equipment	6,000	5,114	6,000	219	0	0	6,000	0	0
4481 Web Site	7,500	5,433	8,000	3,691	0	0	20,000	0	0
4482 IT Support	10,000	13,629	15,000	10,157	0	0	12,000	0	0
4483 Service software & support	0	10,878	2,000	861	0	0	0	0	0
4501 Mayoral Allowance 2022-23	0	0	0	0	0	0	2,700	0	0
4503 Mayoral Allowance 2020-21	2,700	2,700	0	0	0	0	0	0	0
4504 Mayoral Allowance 2021-22	0	0	2,700	0	0	0	0	0	0
4520 Members' Travel	200	0	100	375	0	0	200	0	0
4525 Members' Training	2,000	0	1,000	0	0	0	2,000	0	0
4540 Civic & Community Functions	7,500	1,878	7,500	4,023	0	0	7,500	0	0
4541 Christmas Civic Carol Service	2,000	375	2,000	0	0	0	2,000	0	0
4545 Twinning/Partnerships Expenses	1,000	0	1,000	0	0	0	1,000	0	0
4550 Bank Charges	2,600	1,842	1,850	884	0	0	1,850	0	0
4555 Legal & professional Fees	6,000	5,383	4,000	5,555	0	0	4,000	0	0
4560 Bookkeeping, accounts, payroll	6,000	8,888	21,000	17,242	0	0	21,000	0	0
4570 Audit Fees	4,500	4,150	4,500	0	0	0	4,500	0	0
4600 Tourism Developments & Events	12,500	7,780	2,500	0	0	0	5,000	0	0
4610 Horticultural Supplies	20,000	7,844	20,000	3,603	0	0	20,000	0	0
4611 Plants/Flowers/bulbs	10,000	17,569	20,000	12,389	0	0	28,000	0	0
4613 Community Events/FIB Friends	1,000	0	1,000	0	0	0	1,000	0	0
4614 Allotment seed costs recharged	0	1,161	1,200	889	0	0	1,200	0	0
4615 Trees/hedging	0	0	3,000	0	0	0	8,000	0	0
4625 Entertainment - Performers	12,750	2,320	13,500	8,984	0	0	13,250	0	0
4630 Events Costs	8,500	1,987	8,500	1,720	0	0	22,500	0	0
4641 Christmas Lights - Install	38,000	49,834	40,000	18,802	0	0	45,000	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: Draft Budget 2022/23

		<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4642	Christmas Lights - Power	2,500	0	500	0	0	0	1,000	0	0
4643	Christmas Lights 2022	5,000	0	5,000	4,042	0	0	5,000	0	0
4650	Street Furniture	5,000	0	5,000	270	0	0	5,000	0	0
4655	Banners	7,000	749	5,000	295	0	0	5,000	0	0
4702	Equipment hire/replacement	22,000	2,668	20,000	8,936	0	0	20,000	0	0
4800	Grants	17,500	17,200	17,500	11,324	0	0	17,500	0	0
4801	Grant - Farnham Maltings	13,000	13,000	13,000	13,000	0	0	13,000	0	0
4802	Grant - Citizens Advice Bureau	17,500	17,500	17,500	17,500	0	0	17,500	0	0
4803	Grant - 40 Degreerz	2,000	2,000	2,000	2,000	0	0	2,000	0	0
4804	Small Grants	2,000	725	2,000	0	0	0	0	0	0
4805	Farnham Carnival	1,500	0	1,500	0	0	0	1,500	0	0
4806	Hale Community Centre/Sandy Hi	1,000	1,000	1,000	1,000	0	0	2,000	0	0
4807	Environmental/community Initia	30,000	0	50,000	0	0	0	50,000	0	0
4808	Hoppa	10,000	10,000	10,000	10,000	0	0	10,000	0	0
4809	Gostrey Centre	10,000	10,000	10,000	10,000	0	0	10,000	0	0
4821	Elections	5,000	0	1,000	0	0	0	5,000	0	0
4830	Blackwater Valley CMS	1,500	1,500	1,500	1,500	0	0	1,500	0	0
4910	Loan Repayments	10,227	0	0	0	0	0	0	0	0
4999	Miscellaneous Expenses	0	20,836	0	14,861	0	0	0	0	0
6666	Bad Debt Write Offs	0	-170	0	0	0	0	0	0	0
Overhead Expenditure		1,400,327	1,246,266	1,399,850	767,665	0	30,188	1,473,800	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	1,400,327	1,430,578	1,374,700	1,575,424	0	0	1,432,607	0	0
Expenditure	1,400,327	1,246,266	1,399,850	767,665	0	30,188	1,473,800	0	0
Net Income over Expenditure	<u>0</u>	<u>184,312</u>	<u>-25,150</u>	<u>807,759</u>	<u>0</u>	<u>-30,188</u>	<u>-41,193</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	(70,000)	0	2,000	0	0	0	0	0
less Transfers to EMR	0	50,192	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>64,120</u>	<u>(25,150)</u>	<u>809,759</u>	<u>0</u>		<u>(41,193)</u>		

Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget 2022/23

		<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Strategy & Finance</u>										
100	<u>Professional Services & Admin</u>									
	Total Income	0	0	0	1,920	0	0	0	0	0
	Overhead Expenditure	94,000	135,162	111,350	83,185	0	4,250	120,350	0	0
	Movement to/(from) Gen Reserve	<u>(94,000)</u>	<u>(135,162)</u>	<u>(111,350)</u>	<u>(81,264)</u>	<u>0</u>		<u>(120,350)</u>		
110	<u>Governance & Democratic</u>									
	Overhead Expenditure	163,200	114,810	154,250	63,824	0	0	163,200	0	0
	Movement to/(from) Gen Reserve	<u>(163,200)</u>	<u>(114,810)</u>	<u>(154,250)</u>	<u>(63,824)</u>	<u>0</u>		<u>(163,200)</u>		
120	<u>Office & Customer Services</u>									
	Total Income	0	319	0	1	0	0	0	0	0
	Overhead Expenditure	103,950	106,462	85,150	65,253	0	1,754	90,950	0	0
	Movement to/(from) Gen Reserve	<u>(103,950)</u>	<u>(106,143)</u>	<u>(85,150)</u>	<u>(65,252)</u>	<u>0</u>		<u>(90,950)</u>		
130	<u>Grants</u>									
	Overhead Expenditure	72,000	70,425	72,000	63,824	0	0	70,000	0	0
6000	plus Transfer from EMR	0	0	0	2,000	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(72,000)</u>	<u>(70,425)</u>	<u>(72,000)</u>	<u>(61,824)</u>	<u>0</u>		<u>(70,000)</u>		
140	<u>Planning</u>									
	Overhead Expenditure	37,700	29,788	37,200	16,055	0	0	37,700	0	0
	Movement to/(from) Gen Reserve	<u>(37,700)</u>	<u>(29,788)</u>	<u>(37,200)</u>	<u>(16,055)</u>	<u>0</u>		<u>(37,700)</u>		

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
141 Elections									
Overhead Expenditure	5,000	0	1,000	0	0	0	5,000	0	0
6000 plus Transfer from EMR	0	-5,000	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(5,000)</u>	<u>(5,000)</u>	<u>(1,000)</u>	<u>0</u>	<u>0</u>		<u>(5,000)</u>		
142 Neighbourhood Plan									
Overhead Expenditure	19,000	3,359	11,000	2,139	0	0	14,000	0	0
Movement to/(from) Gen Reserve	<u>(19,000)</u>	<u>(3,359)</u>	<u>(11,000)</u>	<u>(2,139)</u>	<u>0</u>		<u>(14,000)</u>		
150 Other Operating Income/Costs									
Total Income	1,171,627	1,171,896	1,184,400	1,180,819	0	0	1,201,407	0	0
Overhead Expenditure	10,227	-240	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>1,161,400</u>	<u>1,172,136</u>	<u>1,184,400</u>	<u>1,180,819</u>	<u>0</u>		<u>1,201,407</u>		
155 Covid-19									
Total Income	0	30,237	0	38,438	0	0	0	0	0
Overhead Expenditure	0	41,173	5,000	14,311	0	0	1,000	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>(10,936)</u>	<u>(5,000)</u>	<u>24,127</u>	<u>0</u>		<u>(1,000)</u>		
160 Wrecclesham Community Centre									
Total Income	5,500	0	6,250	3,438	0	0	6,250	0	0
Overhead Expenditure	5,700	3,077	5,700	2,995	0	0	5,700	0	0
Movement to/(from) Gen Reserve	<u>(200)</u>	<u>(3,077)</u>	<u>550</u>	<u>443</u>	<u>0</u>		<u>550</u>		

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
170	<u>Community Development</u>									
	Overhead Expenditure	26,500	29,490	26,500	17,807	0	0	27,500	0	0
	Movement to/(from) Gen Reserve	(26,500)	(29,490)	(26,500)	(17,807)	0		(27,500)		
171	<u>Community Safety & Well-being</u>									
	Total Income	0	40,558	0	0	0	0	0	0	0
	Overhead Expenditure	20,800	65,246	16,800	8,723	0	5,947	20,800	0	0
	Movement to/(from) Gen Reserve	(20,800)	(24,688)	(16,800)	(8,723)	0		(20,800)		
175	<u>Localism - New Initiatives/Pro</u>									
	Overhead Expenditure	35,000	4,130	55,000	2,406	0	0	55,000	0	0
6000	plus Transfer from EMR	0	-30,000	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(35,000)	(34,130)	(55,000)	(2,406)	0		(55,000)		
176	<u>Younger People projects</u>									
	Overhead Expenditure	0	0	0	0	0	0	10,000	0	0
	Movement to/(from) Gen Reserve	0	0	0	0	0		(10,000)		
180	<u>Farnham Infrastructure</u>									
	Total Income	0	0	0	715	0	0	0	0	0
	Overhead Expenditure	0	17,052	30,000	14,370	0	0	12,000	0	0
	Movement to/(from) Gen Reserve	0	(17,052)	(30,000)	(13,655)	0		(12,000)		
	<u>Rechargeable Costs</u>									

Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	0	0	0	3,000	0	0	0	0	0
Overhead Expenditure	0	0	0	2,128	0	0	0	0	0
Movement to/(from) Gen Reserve	0	0	0	872	0		0		
921 Central Carpark Toilets Projec									
Overhead Expenditure	0	0	0	500	0	0	0	0	0
Movement to/(from) Gen Reserve	0	0	0	(500)	0		0		
930 Farnham Support Fund (covid+)									
Total Income	0	48,932	0	895	0	0	0	0	0
Overhead Expenditure	0	19,511	0	6,660	0	0	0	0	0
930 Net Income over Expenditure	0	29,422	0	-5,765	0	0	0	0	0
6000 plus Transfer from EMR	0	5,000	0	0	0	0	0	0	0
6001 less Transfers to EMR	0	34,422	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	0	(0)	0	(5,765)	0		0		
950 Community Infrastructure Levy									
Total Income	0	15,770	0	174,573	0	0	0	0	0
Overhead Expenditure	10,000	0	10,000	640	0	0	10,000	0	0
950 Net Income over Expenditure	-10,000	15,770	-10,000	173,933	0	0	-10,000	0	0
6001 less Transfers to EMR	0	15,770	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(10,000)	0	(10,000)	173,933	0		(10,000)		

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Strategy & Finance - Income	1,177,127	1,307,713	1,190,650	1,403,799	0	0	1,207,657	0	0
Expenditure	603,077	639,445	620,950	364,818	0	11,951	643,200	0	0
Net Income over Expenditure	<u>574,050</u>	<u>668,267</u>	<u>569,700</u>	<u>1,038,981</u>	<u>0</u>	<u>-11,951</u>	<u>564,457</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	(30,000)	0	2,000	0	0	0	0	0
less Transfers to EMR	0	50,192	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>574,050</u>	<u>588,075</u>	<u>569,700</u>	<u>1,040,981</u>	<u>0</u>		<u>564,457</u>		

Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Community Enhancement</u>									
<u>200 Grounds Services</u>									
Total Income	0	0	0	745	0	0	0	0	0
Overhead Expenditure	110,250	64,679	110,200	50,125	0	2,046	119,700	0	0
Movement to/(from) Gen Reserve	<u>(110,250)</u>	<u>(64,679)</u>	<u>(110,200)</u>	<u>(49,379)</u>	<u>0</u>		<u>(119,700)</u>		
<u>201 Highways</u>									
Total Income	0	0	0	5,000	0	0	0	0	0
Overhead Expenditure	9,000	4,353	9,000	3,160	0	0	14,000	0	0
Movement to/(from) Gen Reserve	<u>(9,000)</u>	<u>(4,353)</u>	<u>(9,000)</u>	<u>1,840</u>	<u>0</u>		<u>(14,000)</u>		
<u>205 War Memorial</u>									
Overhead Expenditure	5,000	8,056	5,000	640	0	0	5,000	0	0
Movement to/(from) Gen Reserve	<u>(5,000)</u>	<u>(8,056)</u>	<u>(5,000)</u>	<u>(640)</u>	<u>0</u>		<u>(5,000)</u>		
<u>210 Farnham In Bloom</u>									
Total Income	23,000	17,913	12,000	29,599	0	0	24,500	0	0
Overhead Expenditure	120,400	127,541	118,300	99,476	0	0	127,550	0	0
Movement to/(from) Gen Reserve	<u>(97,400)</u>	<u>(109,628)</u>	<u>(106,300)</u>	<u>(69,877)</u>	<u>0</u>		<u>(103,050)</u>		
<u>220 Other Open Spaces</u>									
Total Income	1,000	-17	500	0	0	0	0	0	0
Overhead Expenditure	27,000	15,501	27,000	6,544	0	0	27,000	0	0

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(26,000)</u>	<u>(15,519)</u>	<u>(26,500)</u>	<u>(6,544)</u>	<u>0</u>		<u>(27,000)</u>		
225 Gostrey Meadow									
Total Income	0	700	0	6,058	0	0	5,000	0	0
Overhead Expenditure	25,000	47,167	15,000	15,473	0	0	20,000	0	0
Movement to/(from) Gen Reserve	<u>(25,000)</u>	<u>(46,467)</u>	<u>(15,000)</u>	<u>(9,415)</u>	<u>0</u>		<u>(15,000)</u>		
240 Allotments									
Total Income	17,200	17,417	18,800	12,865	0	0	18,700	0	0
Overhead Expenditure	18,450	11,447	19,700	8,895	0	0	19,350	0	0
Movement to/(from) Gen Reserve	<u>(1,250)</u>	<u>5,970</u>	<u>(900)</u>	<u>3,970</u>	<u>0</u>		<u>(650)</u>		
250 Public Conveniences									
Overhead Expenditure	84,200	53,449	82,500	29,166	0	7,802	75,700	0	0
6000 plus Transfer from EMR	0	-35,000	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(84,200)</u>	<u>(88,449)</u>	<u>(82,500)</u>	<u>(29,166)</u>	<u>0</u>		<u>(75,700)</u>		
260 Town Centre & Rural Dev									
Total Income	7,000	285	5,000	775	0	0	5,000	0	0
Overhead Expenditure	19,500	3,442	18,000	2,902	0	0	17,500	0	0
Movement to/(from) Gen Reserve	<u>(12,500)</u>	<u>(3,157)</u>	<u>(13,000)</u>	<u>(2,127)</u>	<u>0</u>		<u>(12,500)</u>		

Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget 2022/23

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	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Community Enhancement - Income	48,200	36,298	36,300	55,042	0	0	53,200	0	0
Expenditure	418,800	335,635	404,700	216,380	0	9,848	425,800	0	0
Net Income over Expenditure	<u>-370,600</u>	<u>-299,337</u>	<u>-368,400</u>	<u>-161,338</u>	<u>0</u>	<u>-9,848</u>	<u>-372,600</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	(35,000)	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(370,600)</u>	<u>(334,337)</u>	<u>(368,400)</u>	<u>(161,338)</u>	<u>0</u>		<u>(372,600)</u>		

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Tourism & Events</u>									
<u>300 Tourism</u>									
Total Income	5,000	4,965	5,000	0	0	0	5,000	0	0
Overhead Expenditure	35,750	27,818	32,750	14,791	0	0	37,250	0	0
Movement to/(from) Gen Reserve	<u>(30,750)</u>	<u>(22,853)</u>	<u>(27,750)</u>	<u>(14,791)</u>	<u>0</u>		<u>(32,250)</u>		
<u>301 Hidden Heritage Project</u>									
Total Income	0	500	0	0	0	0	0	0	0
Overhead Expenditure	0	0	0	0	0	3,000	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>		
<u>302 West Street Market</u>									
Total Income	0	0	0	1,433	0	0	2,500	0	0
Overhead Expenditure	0	0	0	245	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,188</u>	<u>0</u>		<u>2,500</u>		
<u>310 Events</u>									
Total Income	1,000	1,204	1,000	42	0	0	0	0	0
Overhead Expenditure	48,850	27,080	35,250	18,071	0	1,367	40,850	0	0
Movement to/(from) Gen Reserve	<u>(47,850)</u>	<u>(25,876)</u>	<u>(34,250)</u>	<u>(18,029)</u>	<u>0</u>		<u>(40,850)</u>		
<u>Carnival Weekend (prev PITP)</u>									
Total Income	1,500	0	1,500	1,117	0	0	1,500	0	0

Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure	7,650	1,023	9,150	4,236	0	0	7,650	0	0
Movement to/(from) Gen Reserve	(6,150)	(1,023)	(7,650)	(3,119)	0		(6,150)		
312 Food Festival									
Total Income	20,000	0	11,000	14,615	0	0	17,000	0	0
Overhead Expenditure	24,500	3,191	22,000	13,732	0	0	25,100	0	0
Movement to/(from) Gen Reserve	(4,500)	(3,191)	(11,000)	883	0		(8,100)		
313 Music in the Meadow / Vineyard									
Total Income	2,500	0	1,500	3,050	0	0	3,000	0	0
Overhead Expenditure	10,500	4,826	10,500	6,836	0	0	10,500	0	0
Movement to/(from) Gen Reserve	(8,000)	(4,826)	(9,000)	(3,786)	0		(7,500)		
314 Christmas Switch-on									
Total Income	4,000	17	2,000	2,610	0	0	4,000	0	0
Overhead Expenditure	13,300	3,563	12,300	5,388	0	0	13,300	0	0
Movement to/(from) Gen Reserve	(9,300)	(3,547)	(10,300)	(2,778)	0		(9,300)		
315 Heritage Open Days									
Overhead Expenditure	1,500	0	1,500	1,028	0	0	1,500	0	0
Movement to/(from) Gen Reserve	(1,500)	0	(1,500)	(1,028)	0		(1,500)		
316 Christmas Market									
Total Income	21,750	1,808	13,500	19,145	0	0	19,000	0	0

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure	15,350	5,352	15,350	2,584	0	0	16,350	0	0
Movement to/(from) Gen Reserve	6,400	(3,543)	(1,850)	16,561	0		2,650		
317 <u>Spring & Sustainability Festiv</u>									
Total Income	1,750	109	500	938	0	0	1,750	0	0
Overhead Expenditure	5,100	552	4,350	2,030	0	0	3,850	0	0
Movement to/(from) Gen Reserve	(3,350)	(444)	(3,850)	(1,092)	0		(2,100)		
318 <u>Gin & Fizz Festival</u>									
Total Income	19,500	25	13,500	0	0	0	14,000	0	0
Overhead Expenditure	17,150	973	18,150	837	0	0	14,150	0	0
Movement to/(from) Gen Reserve	2,350	(948)	(4,650)	(837)	0		(150)		
319 <u>Walking Festival</u>									
Total Income	1,500	0	750	0	0	0	500	0	0
Overhead Expenditure	2,000	1,203	4,500	643	0	0	3,000	0	0
Movement to/(from) Gen Reserve	(500)	(1,203)	(3,750)	(643)	0		(2,500)		
320 <u>Farmers' Market</u>									
Total Income	13,000	11,305	13,000	13,131	0	0	14,000	0	0
Overhead Expenditure	20,200	9,180	17,700	8,458	0	0	17,700	0	0
Movement to/(from) Gen Reserve	(7,200)	2,126	(4,700)	4,673	0		(3,700)		
321 <u>Literary Festival</u>									

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	0	0	0	0	0	0	5,000	0	0
Overhead Expenditure	0	0	2,000	247	0	0	17,000	0	0
Movement to/(from) Gen Reserve	0	0	(2,000)	(247)	0		(12,000)		
330 Christmas Lights									
Total Income	500	0	500	0	0	0	500	0	0
Overhead Expenditure	44,500	49,834	45,500	22,844	0	0	50,500	0	0
330 Net Income over Expenditure	-44,000	-49,834	-45,000	-22,844	0	0	-50,000	0	0
6000 plus Transfer from EMR	0	-5,000	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(44,000)	(54,834)	(45,000)	(22,844)	0		(50,000)		
350 Craft Town/Craft Cities									
Overhead Expenditure	1,500	11,605	10,000	9,036	0	1,820	12,500	0	0
Movement to/(from) Gen Reserve	(1,500)	(11,605)	(10,000)	(9,036)	0		(12,500)		
355 Business Support									
Total Income	0	0	0	400	0	0	0	0	0
Movement to/(from) Gen Reserve	0	0	0	400	0		0		
Tourism & Events - Income	92,000	19,933	63,750	56,481	0	0	87,750	0	0
Expenditure	247,850	146,201	241,000	111,005	0	6,187	271,200	0	0
Net Income over Expenditure	-155,850	-126,268	-177,250	-54,524	0	-6,187	-183,450	0	0
plus Transfer from EMR	0	(5,000)	0	0	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(155,850)</u>	<u>(131,268)</u>	<u>(177,250)</u>	<u>(54,524)</u>	<u>0</u>		<u>(183,450)</u>		

Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Cemeteries									
400 Cemeteries									
Total Income	83,000	66,635	84,000	60,103	0	0	84,000	0	0
Overhead Expenditure	130,600	119,385	131,200	73,403	0	1,602	133,600	0	0
Movement to/(from) Gen Reserve	<u>(47,600)</u>	<u>(52,750)</u>	<u>(47,200)</u>	<u>(13,301)</u>	<u>0</u>		<u>(49,600)</u>		
902 West Street Chapel									
Overhead Expenditure	0	0	0	195	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>(195)</u>	<u>0</u>		<u>0</u>		
903 Hale Chapels									
Overhead Expenditure	0	5,600	0	277	0	600	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>(5,600)</u>	<u>0</u>	<u>(277)</u>	<u>0</u>		<u>0</u>		
Cemeteries - Income	83,000	66,635	84,000	60,103	0	0	84,000	0	0
Expenditure	130,600	124,985	131,200	73,876	0	2,202	133,600	0	0
Movement to/(from) Gen Reserve	<u>(47,600)</u>	<u>(58,350)</u>	<u>(47,200)</u>	<u>(13,773)</u>	<u>0</u>		<u>(49,600)</u>		
Total Budget Income	1,400,327	1,430,578	1,374,700	1,575,424	0	0	1,432,607	0	0
Expenditure	1,400,327	1,246,266	1,397,850	766,078	0	30,188	1,473,800	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>184,312</u>	<u>(23,150)</u>	<u>809,346</u>	<u>0</u>		<u>(41,193)</u>		
plus Transfer from EMR	0	(70,000)	0	2,000	0	0	0	0	0
less Transfers to EMR	0	50,192	0	0	0	0	0	0	0

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Note: Draft Budget 2022/23

	<u>2020-21</u>		<u>2021-22</u>				<u>2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>0</u>	<u>64,120</u>	<u>(23,150)</u>	<u>811,346</u>	<u>0</u>		<u>(41,193)</u>		

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<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1200	Grants Income	100	Professional Services & Admin	Generally grants received would be offset against specific projects and activity.
4001	Agency/Contract Staffing	100	Professional Services & Admin	Agency Staff costs otherwise met under code 4000
4003	Contracted Services	100	Professional Services & Admin	Agency staff covering vacancies.
4480	IT Equipment	100	Professional Services & Admin	rolling upgrade and replacement
4481	Web Site	100	Professional Services & Admin	Refresh of some elements. External costs
4482	IT Support	100	Professional Services & Admin	IT support contract plus extra works as required - increased for 21/22. More use of IT services.
4555	Legal & professional Fees	100	Professional Services & Admin	Assets' licences transfers, advice etc. Combined with professional fees 4585.
4560	Bookkeeping, accounts, payroll	100	Professional Services & Admin	Book-keeping, + accountancy month end/year end/payroll costs - bookkeeping prev coded to 4001
4570	Audit Fees	100	Professional Services & Admin	Covers internal and external audit fees.
1600	Mayor's Charity	110	Governance & Democratic	No budgetted income. Paid into separate Mayor's Charity account and redistributed.
4000	Salaries	110	Governance & Democratic	Vacancy in 2021/22
4001	Agency/Contract Staffing	110	Governance & Democratic	Agency Staff costs generally covering vacancies and probationary period for outside staff
4101	Venue hire	110	Governance & Democratic	Covers Annual Town Meeting, celebratory receptions as needed
4130	Insurance	110	Governance & Democratic	Extended agreement from 2020 costs.
4170	Property Maintenance/Refurbish	110	Governance & Democratic	Office and depot
4400	Stationery	110	Governance & Democratic	Paper costs for agendas etc
4425	Advertising	110	Governance & Democratic	Annual meeting etc. Additional newspaper and other promotion through lockdown in 2020
4426	Publicity and newsletter	110	Governance & Democratic	Vantage Point, Residents Guide, newsletter formerly 4822
4455	Postages & Distribution	110	Governance & Democratic	Residents' Guide etc
4460	Subscriptions & Memberships	110	Governance & Democratic	Inlcudes NALC/SALC/SLCC/and potentially LGA associate
4525	Members' Training	110	Governance & Democratic	Additional training as required. Reduction with training covered at WBC too
4540	Civic & Community Functions	110	Governance & Democratic	Fewer functions as a result of Covid19
4541	Christmas Civic Carol Service	110	Governance & Democratic	Aim to cover with sponsorship
4001	Agency/Contract Staffing	120	Office & Customer Services	Agency Staff costs otherwise met under code 4000 - prev bookkeeping but now shown under 4560
4003	Contracted Services	120	Office & Customer Services	Office cleaning WBC
4140	Office costs / consumables	120	Office & Customer Services	Increased to include budget from 4176
4195	Alarms - Fire, Security	120	Office & Customer Services	Fire, intruder and keyholding service

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4804	Small Grants	130	Grants	Up to £250 during the year per request
4821	Elections	141	Elections	Amount added to earmarked reserves towards costs.
1200	Grants Income	142	Neighbourhood Plan	benches etc
4000	Salaries	142	Neighbourhood Plan	Impact of vacancy in 2021/22 and reduced activity
4001	Agency/Contract Staffing	142	Neighbourhood Plan	Covers advice for Local Plan issues.
4415	Printing & Design (External)	142	Neighbourhood Plan	Printing final Neighbourhood plan for consultation etc
1900	Precept	150	Other Operating Income/Costs	Council Tax base of 17654.4 (98% collection rate) at Nov 2021 (up from 117,363 at £67.37)
1905	Local Parish Council Tax Grant	150	Other Operating Income/Costs	Waverley letter November 2018 phasing grant out by 2023/24
1910	Interest Received	150	Other Operating Income/Costs	interest on investments assumes continued low rates.
1911	Dividends received	150	Other Operating Income/Costs	Local authority property Fund. Income holding up. Future dividends uncertain.
4002	Actuarial Contribution	150	Other Operating Income/Costs	Previous Triennial Actuarial Review impact - No contribution for 2018/19 or 19/20
4910	Loan Repayments	150	Other Operating Income/Costs	Public Works Loan Board fully repaid. If FTC were to borrow for eg Gostrey cafe add £25k per annum
1999	Miscellaneous Income	155	Covid-19	Defra Grant for supporting hardship. Ringfenced.
4070	Protective Clothing	155	Covid-19	Additional wet weather clothing etc
4415	Printing & Design (External)	155	Covid-19	Covid related costs partly offset by ERDF grant
4425	Advertising	155	Covid-19	Hardship fund and other promotion. Some costs covered by ERDF grant.
4999	Miscellaneous Expenses	155	Covid-19	To be reallocated against grants received
1000	Hall & Room Lettings Income	160	Wrecclesham Community Centre	Back to normal year rental. £1500 grant reduction in 2021-22 for covid reasons.
1060	Section 106 contributions	160	Wrecclesham Community Centre	Section 106 not guaranteed so no budget provision. Would be offset by expenditure
4170	Property Maintenance/Refurbish	160	Wrecclesham Community Centre	Covers FTC landowner's responsibilities
4195	Alarms - Fire, Security	160	Wrecclesham Community Centre	Fire and intruder alarms and keyholding service for landlord.
4440	Telephones	160	Wrecclesham Community Centre	Covers security/CCTV bandwidth cost
4440	Telephones	170	Community Development	Covers high bandwidth broadband for CCTV monitoring
4806	Hale Community Centre/Sandy Hi	170	Community Development	Addition to underpin increased activity. NB other activity there also funded.

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4120	Energy Costs	171	Community Safety & Well-being	CCTV cameras
4190	CCTV	171	Community Safety & Well-being	Camera repairs/maintenance/improvement.
4196	Crime Prevention	171	Community Safety & Well-being	Grant for community group to cover printing etc
4807	Environmental/community Initia	175	Localism - New Initiatives/Pro	Towards climate challenge/community initiatives and top up principal authority services
4182	Equipment Purchase	176	Younger People projects	New cost centre for Younger people projects to be agreed
4630	Events Costs	176	Younger People projects	New cost centre for Younger people projects to be agreed
4415	Printing & Design (External)	180	Farnham Infrastructure	New code to reflect newsletter etc
1920	Sale Of Assets	200	Grounds Services	Van sold in 2021.
4001	Agency/Contract Staffing	200	Grounds Services	Staffing costs otherwise met from 4000 200 for temporary cover
4003	Contracted Services	200	Grounds Services	Office cleaning WBC
4070	Protective Clothing	200	Grounds Services	Heath and Safety requirements etc
4195	Alarms - Fire, Security	200	Grounds Services	Alarm system maintenance and monitoring, keyholding at Depot
4205	Waste Disposal	200	Grounds Services	Skips etc for collected flytipping etc
4300	Vehicle Costs - Fuel	200	Grounds Services	Fuel costs increasing significantly
4301	Vehicle Costs - LPG/CNG	200	Grounds Services	New vehicle runs on CNG. Usage not yet known.
4302	Vehicle Costs - Maintenance	200	Grounds Services	3 vehicles MOT and servicing reflects usage
4310	New Vehicles/Machinery	200	Grounds Services	Replacement programme
4440	Telephones	200	Grounds Services	Depot broadband (cctv) and mobiles
4460	Subscriptions & Memberships	200	Grounds Services	Surrey Wildlife Trust
4610	Horticultural Supplies	200	Grounds Services	Includes tree guards and responsibility for open spaces from WBC etc
1202	Income - Contributions	201	Highways	No agreement for future funding
1522	Surrey Highways Contract	201	Highways	No agreement for future contributions
4175	Graffiti Removal	201	Highways	FTC meets cost of graffiti on highways property
4611	Plants/Flowers/bulbs	201	Highways	Programme to machine plant bulbs at entrances to Town
4170	Property Maintenance/Refurbish	205	War Memorial	Work on Hale in 2022

Budget Notes

<u>Ac Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1201	Sponsorship Income (+VAT)	210	Farnham In Bloom	Target income to move to pre-covid levels
1202	Income - Contributions	210	Farnham In Bloom	Targetted contributions for baskets, troughs and planters - reduced because of Covid 19
1203	Donations - Income	210	Farnham In Bloom	No budgetted income as donations not guaranteed
1990	Insurance claim income	210	Farnham In Bloom	Greenhouse fire
4003	Contracted Services	210	Farnham In Bloom	In Bloom Video production and misc photography
4020	Additional Staffing & Events	210	Farnham In Bloom	Costs allocated across each event as used
4170	Property Maintenance/Refurbish	210	Farnham In Bloom	Amalgamated with 4610
4182	Equipment Purchase	210	Farnham In Bloom	Includes social distancing street planters partly met by external contributions.
4415	Printing & Design (External)	210	Farnham In Bloom	leaflets, Briefing packs, etc
4425	Advertising	210	Farnham In Bloom	Children's workshops etc
4540	Civic & Community Functions	210	Farnham In Bloom	Covers launch, awards event, community events etc
4610	Horticultural Supplies	210	Farnham In Bloom	Expenditure covers non-plants related costs mostly in last quarter of year
4611	Plants/Flowers/bulbs	210	Farnham In Bloom	Expenditure mostly in last quarter of year.
4613	Community Events/FIB Friends	210	Farnham In Bloom	Covers sustenance for volunteers and miscellaneous expenses
4615	Trees/hedging	210	Farnham In Bloom	New budget line for 2021/22. Proposed increase for 22/23
4830	Blackwater Valley CMS	220	Other Open Spaces	Annual contribution for advice and work done in area.
1204	Bookings/Hire	225	Gostrey Meadow	Relates to coffee/ice cream concessions in 2021/22
4170	Property Maintenance/Refurbish	225	Gostrey Meadow	Electrical works for new power supply 2020. Pathway repairs 2022/23
1202	Income - Contributions	230	Library Gardens	Ceased maintenance 1/12/13 as Surrey would not cover costs (their costs then increased to c £10k!
1080	Allotment Rents Income	240	Allotments	2020 Review of variable plot sizes saw average plot rents @ £55. Change year to Oct. Increase 2021/2
1081	Allotment admin fee	240	Allotments	£25 charged when new tenancy taken on. Increase to £40 for 2021-22.
1209	Seeds income	240	Allotments	Offset by expenditure
1999	Miscellaneous Income	240	Allotments	Seed sales
4130	Insurance	240	Allotments	Public liability for allotment holders. Recharged
4140	Office costs / consumables	240	Allotments	Annual lecture and meetings.

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4415	Printing & Design (External)	240	Allotments	Newsletter, show booklets etc
4455	Postages & Distribution	240	Allotments	Newsletter etc
4614	Allotment seed costs recharged	240	Allotments	Met from income.
4000	Salaries	250	Public Conveniences	Weekend allocation now under contract code 4003
4001	Agency/Contract Staffing	250	Public Conveniences	Costs deducted from WBC contract as these relate to cover for gaps in service provision.
4003	Contracted Services	250	Public Conveniences	Contract for offices and conveniences cleaning. Will move in-house in 2022/23
4170	Property Maintenance/Refurbish	250	Public Conveniences	Capital cost for refurb being split over two financial years with allocation from reserves
4176	Cleaning consumables- use 4140	250	Public Conveniences	Costs to be met by FTC when transfer back to FTC takes place
1300	Banners Income	260	Town Centre & Rural Dev	Income offsets costs - aims for breakeven
4650	Street Furniture	260	Town Centre & Rural Dev	Replace finger posts, bus stops etc vinyl wrapping
4655	Banners	260	Town Centre & Rural Dev	Installation costs met by income
1245	Advertising income	300	Tourism	Relates to brochures.
4000	Salaries	300	Tourism	Split allocation with events 310
4001	Agency/Contract Staffing	300	Tourism	Related to Hidden heritage funded project
4415	Printing & Design (External)	300	Tourism	Visitor Guide and Residents' Guide, walks leaflets
4455	Postages & Distribution	300	Tourism	Deliver leaflets to every household
4460	Subscriptions & Memberships	300	Tourism	visit surrey
4805	Farnham Carnival	300	Tourism	Shared weekend with Picnic in the Park - now shown in code 311
1200	Grants Income	301	Hidden Heritage Project	One-off project. Completed in 2019.
4003	Contracted Services	301	Hidden Heritage Project	Heritage Lottery funded project 2019
4415	Printing & Design (External)	301	Hidden Heritage Project	Funded by Heritage Lottery grant 2019
1204	Bookings/Hire	302	West Street Market	Contributions from 3rd party organisers
1201	Sponsorship Income (+VAT)	310	Events	Sponsorship allocated to individual events.
1202	Income - Contributions	310	Events	Covered under hire. 1204 225
4000	Salaries	310	Events	Staff time for tourism/business support activity
4020	Additional Staffing & Events	310	Events	Costs allocated across each event as used

Budget Notes

<u>Ac Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4415	Printing & Design (External)	310	Events	Less in 2020/21 with cancelled events.
4600	Tourism Developments & Events	310	Events	Reduced in 21/22 with budget to World Craft Town. Allows for new developments
4630	Events Costs	310	Events	Emerging events
1202	Income - Contributions	311	Carnival Weekend (prev PITP)	Stall income
1203	Donations - Income	311	Carnival Weekend (prev PITP)	No budgetted income as donations not guaranteed
1204	Bookings/Hire	311	Carnival Weekend (prev PITP)	Income allocated to specific activities
4020	Additional Staffing & Events	311	Carnival Weekend (prev PITP)	Costs allocated across each event as used
4702	Equipment hire/replacement	311	Carnival Weekend (prev PITP)	Staging, toilets etc. Reduced 2021 because of Covid19
1201	Sponsorship Income (+VAT)	312	Food Festival	Target income to move to pre-covid levels
1204	Bookings/Hire	312	Food Festival	Moving back to pre-covid levels
4003	Contracted Services	312	Food Festival	Road closure, First aid etc. Cancelled events in 2020
4020	Additional Staffing & Events	312	Food Festival	Temporary help for event (staff/external) paid from events. Lower 2020 and 21 as events cancelled.
4205	Waste Disposal	312	Food Festival	Not held 2020
4702	Equipment hire/replacement	312	Food Festival	Event cancelled 2020
1201	Sponsorship Income (+VAT)	313	Music in the Meadow / Vineyard	Target income to move to pre-covid levels
1202	Income - Contributions	313	Music in the Meadow / Vineyard	Stall income
4020	Additional Staffing & Events	313	Music in the Meadow / Vineyard	Costs allocated across each event as used
4625	Entertainment - Performers	313	Music in the Meadow / Vineyard	Contributions for performers. incl Music in Vineyard.
1201	Sponsorship Income (+VAT)	314	Christmas Switch-on	Total split between Christmas activities
1204	Bookings/Hire	314	Christmas Switch-on	Stall income
4020	Additional Staffing & Events	314	Christmas Switch-on	Temporary help for event (staff/external) paid from events Lower in 2020/21 as events cancelled.
4702	Equipment hire/replacement	314	Christmas Switch-on	Staging toilets etc. Beacon hire
4415	Printing & Design (External)	315	Heritage Open Days	Brochure paid for by FTC
1201	Sponsorship Income (+VAT)	316	Christmas Market	Total between Christmas activities

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1204	Bookings/Hire	316	Christmas Market	Stall income
4003	Contracted Services	316	Christmas Market	Road Closure, first aid.
4020	Additional Staffing & Events	316	Christmas Market	Temporary help for event (staff/external) paid from event code.
4702	Equipment hire/replacement	316	Christmas Market	Staging, toilets etc.
1203	Donations - Income	317	Spring & Sustainability Festiv	No budgetted income as donations not guaranteed
4020	Additional Staffing & Events	317	Spring & Sustainability Festiv	Costs for temporary help for event (staff or external) extra in 21 because of covid
4702	Equipment hire/replacement	317	Spring & Sustainability Festiv	Event shared with Community Farm. Stall income to them.
1201	Sponsorship Income (+VAT)	318	Gin & Fizz Festival	Based on one day event
1204	Bookings/Hire	318	Gin & Fizz Festival	Cancelled 2021. Assumption that activity may go ahead in 2022
1205	Ticket sales	318	Gin & Fizz Festival	Cancelled in 2021. Based on 2 sessions.
4020	Additional Staffing & Events	318	Gin & Fizz Festival	Temporary help for event (staff/external) paid from event code.
4101	Venue hire	318	Gin & Fizz Festival	Hire of Maltings or staging etc for Gostrey
4182	Equipment Purchase	318	Gin & Fizz Festival	Glasses (reduced for 2021 as some stock remains.
4415	Printing & Design (External)	318	Gin & Fizz Festival	Cancelled in 2021
4625	Entertainment - Performers	318	Gin & Fizz Festival	Cancelled in 2021. Based on 2 sessions.
4630	Events Costs	318	Gin & Fizz Festival	Cancelled 2021.
1205	Ticket sales	319	Walking Festival	New event of Shakespeare Sonnet walks...in Literary Festival in 2022
4003	Contracted Services	319	Walking Festival	Shakespeare walk production (balance carriedover from cancelled event 2020)
4415	Printing & Design (External)	319	Walking Festival	Brochure
1204	Bookings/Hire	320	Farmers' Market	Proposing increase to £40 per pitch ...potentially phased.
4025	Farmers' Market Supervision	320	Farmers' Market	Set up, market management and dismant
4425	Advertising	320	Farmers' Market	Banners, adverts etc
4461	Licences	320	Farmers' Market	Waverley Borough Council charge of £10 per stall per market, plus other licences
1201	Sponsorship Income (+VAT)	321	Literary Festival	New event. Will guage opportunities in 2021/22.
4000	Salaries	321	Literary Festival	New 2021
4003	Contracted Services	321	Literary Festival	Co-ordinator honorarium/costs
4101	Venue hire	321	Literary Festival	venue hire, Staging, sound hire etc

Budget Notes

<u>Ac Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1200	Grants Income	330	Christmas Lights	Tender planned for 2022
4641	Christmas Lights - Install	330	Christmas Lights	Sum included for scheme expansion partly offset by contributions if exceeded.
4643	Christmas Lights 2022	330	Christmas Lights	Annual provision for earmarked reserve to replace/upgrade Christmas lights
4001	Agency/Contract Staffing	350	Craft Town/Craft Cities	Co-ordinator for Craft Month - proposal to extend in 2022 to allow all year focus.
4003	Contracted Services	350	Craft Town/Craft Cities	Additional filming vignettes.
4540	Civic & Community Functions	350	Craft Town/Craft Cities	Launch etc
1999	Miscellaneous Income	355	Business Support	Will be reallocated
1030	Commercial Lettings Income	400	Cemeteries	West Street Chapel
1060	Section 106 contributions	400	Cemeteries	Agreed 106 projects (Cemetery railings/environmental projects) to be offset by expenditure
1100	Interment Fees Income	400	Cemeteries	Income fluctuates.
1105	MOJ Reclaim/Grant	400	Cemeteries	New legislation allows reclaim for infant burials.
1120	Grave Purchases Income	400	Cemeteries	Income fluctuates. Discount for Farnham residents.
1130	Memorials Income	400	Cemeteries	Income fluctuates.
4001	Agency/Contract Staffing	400	Cemeteries	Additional maintenance bought in
4115	Water Charges	400	Cemeteries	Reflecting cemetery water costs
4170	Property Maintenance/Refurbish	400	Cemeteries	Ongoing programme to improve paths, railings etc
4205	Waste Disposal	400	Cemeteries	Special waste
4220	Memorials & Plaques	400	Cemeteries	offset by income.
4225	Cemetery Memorial Maintenance	400	Cemeteries	Ongoing memorial fixing programme
4482	IT Support	400	Cemeteries	Epitaph software
4611	Plants/Flowers/bulbs	400	Cemeteries	New code to reflect greening of cemeteries.
1920	Sale Of Assets	901	Green Lane Chapel	Sale of Green Lane Chapel - moved to ringfenced reserve
4170	Property Maintenance/Refurbish	904	Victoria Garden	Contribution from trustees to assist with costs in donations.
1060	Section 106 contributions	905	Conservation Area Capital Proj	Section 106 funding for Maltings Railings project. Final elements to be completed.
4003	Contracted Services	905	Conservation Area Capital Proj	Project funding (Section 106)

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1200	Grants Income	906	Craft Town 2019	One-off project funding application for 2019.
4001	Agency/Contract Staffing	906	Craft Town 2019	Funded by Arts council grant 2019/20
4003	Contracted Services	906	Craft Town 2019	Arts Council funded 2019
4182	Equipment Purchase	906	Craft Town 2019	Met from Arts Council grant
4415	Printing & Design (External)	906	Craft Town 2019	Funded 2019 by Arts Council
4810	Externally funded grant	906	Craft Town 2019	Grants paid out of grant income received
1200	Grants Income	910	Wrecclesham Community Centre R	Retained grants for refurbishment project
1202	Income - Contributions	910	Wrecclesham Community Centre R	Refurbishment project contributions
1200	Grants Income	930	Farnham Support Fund (covid+)	Defra grant towards Hardship Fund
1203	Donations - Income	930	Farnham Support Fund (covid+)	Community contributions to Hardship Fund. Ringfenced for grants.
4999	Miscellaneous Expenses	930	Farnham Support Fund (covid+)	Hardship grants/ related support, met from donated income
1060	Section 106 contributions	950	Community Infrastructure Levy	Applied for £19,500 sculpture, £10,500 ironstones, £3,200 signs.
1065	Community Infrastructure Levy	950	Community Infrastructure Levy	Income for specified projects ...to be offset by expenditure
4000	Salaries	950	Community Infrastructure Levy	Estimated cost of administration of Task Group and projects run by FTC

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FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 1st November, 2021

Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor John "Scotty" Fraser (Lead Member)
Councillor Roger Blishen
Councillor George Hesse
Councillor John Neale

Officers: Jenny de Quervain

1. Apologies for Absence

Apologies were received from Councillors Edmonds, Martin and Wicks.

2. Disclosure of Interests

None were received.

3. Applications Considered for Key/Larger Developments

Farnham Bourne

WA/2021/02463 Farnham Bourne

Officer: Tracy Farthing
ABBAY BUSINESS PARK, MONKS WALK, FARNHAM
Installation of rooflights and associated works.

The application site is located within the Surrey Hills Area of Outstanding Natural Beauty and an Area of Great Landscape Value under policy RE3 and Farnham Neighbourhood Plan policy FNPI0 Protect and Enhance the Countryside.

Farnham Town Council objects to the potential light pollution caused by the excessive number of proposed rooflights, having a negative impact on nocturnal wildlife in this dark, rural location.

Farnham Weybourne and Badshot Lea

NMA/2021/02489 Farnham Weybourne and Badshot Lea

Officer: Rachel Lawrence

LAND AT GREEN LANE FARM, GREEN LANE, BADSHOT LEA GU9 9JL

Amendment to WA/2018/1230 - Proposing turning plot 42 & 43's parking bay into a turning head for a fire tender and adding parking bays outside plot 43.

Farnham Town Council objects to the proposal to allow a turning head for a fire tender between no. 42 and 43. This amendment relies on no. 42 and 43 not parking in the area between the dwellings and in front of their own single garages – how is this requirement going to be enforced? The safety of future residents is paramount and a workable solution must be found.

4. Applications Considered

Farnham Bourne

WA/2021/02457 Farnham Bourne

Officer: Brett Beswetherick

42 FORD LANE, LOWER BOURNE, FARNHAM GU10 3NB

Erection of two storey front extension and creation of new pedestrian access with associated landscaping following demolition of existing two storey front lobby.

Farnham Town Council raises objection to this application unless the extension and new pedestrian access are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02458 Farnham Bourne

Officer: Lara Davison

ARDENE, 41 DENE LANE, LOWER BOURNE, FARNHAM GU10 3RJ

Erection of a dwelling and detached garage following demolition of existing garage.

Farnham Town Council strongly object to the inappropriate development in the garden of 41 Dene Lane, being out of character and not compliant with the

Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI New Development and Conservation and FNP8 South Farnham Arcadian Areas.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02460 Farnham Bourne

Officer: James Kidger

5 AVELEY LANE, FARNHAM GU9 8PN

Erection of a detached dwelling following demolition of existing semi detached dwelling.

Farnham Town Council raises objection to this application unless the new dwelling is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02455 Farnham Bourne

Officer: Lauren Kitson

HAMBLEDON HOUSE, 3 LONGDOWN ROAD, LOWER BOURNE, FARNHAM GU10 3JS

Certificate of Lawfulness under S192 for construction of swimming pool and associated landscaping.

Farnham Town Council raises no objection subject to the swimming pool being confirmed lawful.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02520 Farnham Bourne

Officer: Lauren Kitson

HAMBLEDON HOUSE, 3 LONGDOWN ROAD, LOWER BOURNE, FARNHAM GU10 3JS
Certificate of Lawfulness under S192 for erection of a single storey extension to an existing detached outbuilding.

Farnham Town Council raises no objection subject to the extension to the outbuilding being confirmed lawful and conditioned ancillary to the dwellinghouse.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02524 Farnham Bourne

Officer: Lauren Kitson

HAMBLEDON HOUSE, 3 LONGDOWN ROAD, LOWER BOURNE, FARNHAM GU10 3JS
Erection of single storey rear extension following demolition of existing porch.

Farnham Town Council raises objection to this application unless the extension is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LLPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within

subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

NMA/2021/02468 Farnham Bourne

Officer: Carl Housden

LAND AT 8 KILN LANE, LOWER BOURNE

Amendment to WA/2019/1215 - dormer roofs from hips to gables, fenestration amendments and material change to ground floor external walls from facing brick to render and change to window design to a split pane flush casement and change a window to doors in the Kitchen.

The History and Constraints document is missing from this application. It is vital to include this information to understand the planning history on the site, applications, permissions and appeals.

Farnham Town Council strong objects to this application as a non material amendment. The proposed changes are material and will alter the appearance of the dwelling approved at appeal. A full application must be submitted to allow the changes to be properly assessed.

Application WA/2021/0546 Section 73 changes to Condition 2 (approved plans) is still pending.

CA/2021/02549 Farnham Bourne

Officer: Jack Adams

ST THOMAS ON THE BOURNE, FRENHAM ROAD, FARNHAM GU9 8HA

GREAT AUSTINS CONSERVATION AREA WORKS TO TREE

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity.

The symmetry of the Maple should be maintained rather than reducing to the neighbour's side only. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2021/02474 Farnham Bourne

Officer: Jack Adams

BOURNE HOUSE, LODGE HILL ROAD, LOWER BOURNE, FARNHAM GU10 3RD

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE

PRESERVATION ORDER 02/15

Farnham Town Council leave to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2021/02498 Farnham Bourne

Officer: Jack Adams

36 AVELEY LANE, FARNHAM GU9 8PR

APPLICATION FOR WORKS TO TREE SUBJECT TO TREE PRESERVATION ORDER FAR107

Farnham Town Council, subject to the Arboricultural Officer's comments,

welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2021/02517 Farnham Bourne

Officer: Jack Adams

ST EDMUNDS HOUSE, 2 CRAVEN CLOSE, FARNHAM GU10 3LW

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 07/00

Farnham Town Council, subject to the Arboricultural Officer's comments,

welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2021/02534 Farnham Bourne

Officer: Jack Adams

FIRCONES, WOODLAND DRIVE, FARNHAM GU10 4SG

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 20/00

Farnham Town Council leaves to the Arboricultural Officer. In response to a

climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure. If removal is absolutely necessary, a replacement tree must be planted in a suitable location.

Farnham Castle

WA/2021/02499 Farnham Castle

Officer: Sam Wallis

30 CRONDALL LANE, FARNHAM GU9 7BQ

Erection of extension and alterations to elevations.

Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning

(Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

TM/2021/02511 Farnham Castle

Officer: Jack Adams

53 WEST STREET, FARNHAM GU9 7DX

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER FAR98

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Farnham Firgrove Hill

WA/2021/02523 Farnham Firgrove

Officer: Brett Beswetherick

29 TILFORD ROAD, FARNHAM GU9 8DJ

Erection of extensions and alterations.

Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and no negative impact on the neighbour's amenity at no. 27 and no. 31 with overlooking.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

Councillor Neale left the meeting at 10.00am.

Farnham Hale and Heath End

WA/2021/02456 Farnham Hale and Heath End

Officer: Brett Beswetherick

THE ROCKERY, ROWHILLS, FARNHAM GU9 9AT

Erection of summer house for use as habitable accommodation.

Farnham Town Council objects to this planning application. Point 4 in the application form states that this is 'retrospective planning for habitable summer house in the rear of the garden' but in answer to the question 'has the work already been started without consent?' the applicant states 'no'.

Farnham Town Council strongly objects to retrospective planning applications where the impact of the proposal cannot be fully assessed. The location is adjacent to Rowhills Nature Reserve where the woodland and wildlife must be protected.

A site visit is vital to understand the impact of the summer house and its use as habitable accommodation must be Conditions as ancillary to the dwellinghouse.

TM/2021/02476 Farnham Hale and Heath End

Officer: Jack Adams

6 QUEEN ANNES GATE, WHITE HOUSE WALK, FARNHAM GU9 9AN

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER WA272

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Farnham Moor Park

WA/2021/02481 Farnham Moor Park

Officer: James Kidger

THE PRINCESS ROYAL, GUILDFORD ROAD, FARNHAM GU10 1NX

Erection of a free standing pergola.

Farnham Town Council objects to the erection of a free-standing pergola positioned near the highway, being too dominant in the street scene.

This application would not be acceptable for a residential property and would conflict with Residential Extensions SPD.

WA/2021/02512 Farnham Moor Park

Officer: Brett Beswetherick

COMPTON LODGE, MOOR PARK LANE, FARNHAM GU9 8EN

Erection of two bay car port with habitable accommodation above, following demolition of existing garage with room above.

Farnham Town Council raises objection to this application unless the garage with accommodation above is Conditioned ancillary to the dwellinghouse and confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by

parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02537 Farnham Moor Park

Officer: Carl Housden
5 EAST STREET, FARNHAM GU9 7RX

Display of 1 illuminated fascia sign.

Farnham Town Council objects to the internally illuminated fascia sign at no. 5 East Street. Internally illuminated signage is not permitted within the Town Centre Conservation Area. Shop fronts must adhere to Farnham Neighbourhood Plan policy FNP2 Town Centre Conservation Area and its setting, FNP3 Shop Fronts within Farnham Town Centre Conservation Area and its setting, Farnham Conservation Area Management Plan (FCAMP) and Shopfront Design Guide SPD.

Farnham Shortheath and Boundstone

WA/2021/02477 Farnham Shortheath and Boundstone

Officer: Monika Vistartaite
TORRINGTON, 47 BOUNDSTONE ROAD, WRECCLESHAM, FARNHAM GU10 4TW
Certificate of Lawfulness under S192 for alterations to roof to provide additional habitable accommodation.

Farnham Town Council raises objection unless the alterations are confirmed lawful and has no negative impact on the adjoining neighbour's amenity at no. 49.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

TM/2021/02526 Farnham Shortheath and Boundstone

Officer: Jack Adams
10 BOWER ROAD, BOUNDSTONE, FARNHAM GU10 4ST
APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 01/10
Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2021/02527 Farnham Shortheath and Boundstone

Officer: Jack Adams
1 GLYNSWOOD, FARNHAM GU10 4TN
APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 45/99
Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Farnham Upper Hale

WA/2021/02443 Farnham Upper Hale

Officer: Brett Beswetherick

32 WINGS ROAD, FARNHAM GU9 0HW

Erection of extensions and alterations to elevations following demolition of existing extensions. **Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and no negative impact on the neighbour's amenity at no. 34 from the extensions proximity to the boundary.**

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02475 Farnham Upper Hale

Officer: Monika Vistartaite

13 LAWDAY LINK, FARNHAM GU9 0BS

Certificate of Lawfulness under S192 for erection of extensions and alterations to roof to provide additional habitable accommodation.

Farnham Town Council raises objection to the excessive flatroof dormer.

Applications for certificates of lawfulness do not consider local polices and the setting of the dwelling.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02500 Farnham Upper Hale

Officer: Sam Wallis

13 LAWDAY LINK, FARNHAM GU9 0BS

Erection of extensions and alterations.

Farnham Town Council strongly objects to retrospective planning applications where the impact of the proposals cannot be fully assessed.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

Farnham Weybourne and Badshot Lea

WA/2021/02444 Farnham Weybourne and Badshot Lea

Officer: Sam Wallis

36 FIELD END, FARNHAM GU9 9HZ

Erection of extension and alterations to elevations.

Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI 6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

Farnham Wreclesham and Rowledge

WA/2021/02449 Farnham Wreclesham and Rowledge

Officer: Philippa Smyth

WRECCLESHAM HOUSE, WRECCLESHAM ROAD, FARNHAM GU10 4PS

Change of use from office (Use Class E) to mixed use restaurant (Use Class E) and ancillary residential accommodation (Use Class C3) together with the installation of railings and pedestrian gate.

Farnham Town Council raises objection unless approved by the Heritage Officer. The changes impact the exterior of the Grade II listed building, especially the

addition of signage to the front elevation - a freestanding sign should be considered. Changes to the building must be compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP6 Wrecclesham Conservation Area and its setting and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and have no negative impact on the surrounding neighbours' amenity with the need for extraction from the kitchen facilities.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02450 Farnham Wrecclesham and Rowledge

Officer: Philippa Smyth

WRECCLESHAM HOUSE, WRECCLESHAM ROAD, FARNHAM GU10 4PS

Listed Building Consent for internal alterations and installation of sign on front elevation.

Farnham Town Council raises objection unless approved by the Heritage Officer.

The changes impact the exterior of the Grade II listed building, especially the addition of signage to the front elevation - a freestanding sign should be considered. Changes to the building must be compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP6 Wrecclesham Conservation Area and its setting and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and have no negative impact on the surrounding neighbours' amenity with the need for extraction from the kitchen facilities.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance

and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

TM/2021/02510 Farnham Wrecclesham and Rowledge

Officer: Jack Adams

STRUAN HOUSE, ECHO BARN LANE, FARNHAM GU10 4NL

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 11/06

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

5. Appeals Considered

There were none for this meeting.

6. Licensing Applications Considered

New Premises Licence

8 Downing Street, Farnham, GU9 7PB

Mrs D R Maxwell

An application has been received for a new premises licence. The application is for Recorded music, On sale of alcohol and Opening hours 11:00-00:00 Monday to Wednesday, 11:00-01:00 Thursday to Saturday and 11:00-23:30 Sunday.

Mrs Maxwell is the licence holder at Bloom on The Borough.

Farnham Town Council objects the potential for public nuisance with the late opening hours proposed in this application. Unlike Bloom's current premises on The Borough, this location is more densely populated with residential dwellings both to the rear on Lower and Middle Church Lane's and above premises on Downing Street itself.

7. Public Speaking at Waverley's Western Planning Committee

There were none for this meeting.

8. Date of next meeting

15th November 2021.

The meeting ended at 12.20 pm.

Notes written by Jenny de Quervain

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FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 15th November, 2021

Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor John "Scotty" Fraser (Lead Member)
Councillor Brian Edmonds
Councillor Roger Blishen
Councillor George Hesse
Councillor Michaela Martin
Councillor John Neale

Officers: Jenny de Quervain

1. Apologies for Absence

Apologies were received from Councillor Wicks.

2. Disclosure of Interests

None were received.

3. Applications Considered for Key/Larger Developments

Farnham Moor Park

WA/2021/02587 Farnham Moor Park

Officer: James Kidger

ANIMAL SNACK AND TACK, GUILDFORD ROAD, RUNFOLD GUI0 1PN

Application under Section 73 to vary conditions 1, 27, & 41 of WA/2019/0063 (approved plan numbers) to allow alterations to design and layout of commercial unit and service goods yard.

Farnham Town Council raises objection unless the alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development

briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

4. Applications Considered

Farnham Bourne

Amendments received

Red line amended to incorporate 1 Grovelands as alterations to elevations are shown as part of the scheme.

WA/2021/02277 Farnham Bourne

Officer: Tracy Farthing

LAND ADJACENT 1 GROVELANDS, LOWER BOURNE, FARNHAM GU10 3RQ

Erection of an attached dwelling together with associated works.

Farnham Town Council maintains its objection. An application for an 'attached' dwelling does not make this application more acceptable, in fact an attached dwelling would be out of character given the surrounding pattern of development of individual detached properties on larger plots.

Farnham Town Council strongly objects to this application being out of character and contrary to the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation and FNPI6 Extensions and LPP1 policy TDI Townscape and Design.

Local Plan Part 1 (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Please refer to the Inspectors decision on WA/2020/0764: 'Consequently, the proposed dwelling would be contrary to policy TDI of the Local Plan (2018) Part 1 (2018LP) which seeks, amongst other things, for development to be high quality that responds to the local character of an area. Furthermore, the proposal would not accord with the character and appearance related sections of policies D1 and D4 of the 2002 Local Plan (2002LP). These include seeking to prevent development that would harm the visual character and distinctiveness of a locality and be appropriate in terms of form and appearance. The proposed dwelling would also not satisfy

policies FNPI and FNPI6 of the Farnham Neighbourhood Plan 2017 (NP). These seek development to respond to local distinctive character and for spacing between buildings to respect the local character. The proposal would also fail to accord with the Farnham Design Statement. This seeks development that consists of a design that is sympathetic to its surroundings in terms of pattern, scale and form.'

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02574 Farnham Bourne

Officer: Lara Davison

LAND AT VALE HOUSE, 40 FRENHAM VALE, LOWER BOURNE, FARNHAM

Erection of gates, pillars, pedestrian access and wall following demolition of existing gates and wall.

Farnham Town Council raises objection to the increase in built-form in this semi-rural location where green boundaries should be retained not being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI0 Protect and Enhance the Countryside and LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02617 Farnham Bourne

Officer: Sam Wallis

75 FRENHAM ROAD, LOWER BOURNE, FARNHAM GU10 3HL

Erection of garage with ancillary accommodation above and associated works.

Farnham Town Council raises objection to this application unless the garage with accommodation above is Conditioned ancillary to the dwellinghouse and confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

NMA/2021/02579 Farnham Bourne

Officer: Jessica Sullivan

VALE HOUSE, 40 FRENHAM VALE, LOWER BOURNE GU10 3HT

Amendment to WA/2021/0041 - addition of a small window at ground floor - replace windows with double doors/Juliet balcony at first floor - single door to internal face of garage drive-through.

Farnham Town Council raises objection unless the amendments are confirmed acceptable as non-material with the addition of a Juliet balcony and compliant with the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPPI policy CCI and CC2.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

TM/2021/02623 Farnham Bourne

Officer: Jack Adams

36 FRENHAM VALE, FARNHAM GU10 3HT

APPLICATION FOR REMOVAL OF TREE SUBJECT TO TREE PRESERVATION ORDER FAR I05

Farnham Town Council, subject to the Arboricultural Officer's comments, objects to the removal of trees. A replacement tree must be planted regardless of the number of established trees. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2021/02608 Farnham Bourne

Officer: Jack Adams

15 AVELEY LANE, FARNHAM GU9 8PW

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER FAR I07

Farnham Town Council leaves to the Arboricultural Officer. A replacement tree must be planted regardless of the number of trees in the vicinity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Farnham Castle

WA/2021/02600 Farnham Castle

Officer: Lauren Kitson

62 CASTLE STREET, FARNHAM GU9 7LN

Certificate of Lawfulness under S192 for use of outbuilding as two storey, ancillary habitable accommodation to main dwelling.

Farnham Town Council raises objection to this application unless the outbuilding is Conditioned ancillary to the dwellinghouse.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

CA/2021/02610 Farnham Castle

Officer: Jack Adams

38 RED LION LANE, FARNHAM GU9 7QN

FARNHAM CONSERVATION AREA WORKS TO TREE

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. The regular maintenance of the trees at 38 Red Lion Lane is commendable, although a two-year cycle may be too frequent. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

CA/2021/02624 Farnham Castle

Officer: Jack Adams

VERNON HOUSE, 28 WEST STREET, FARNHAM GU9 7DR

FARNHAM CONSERVATION AREA WORKS TO AND REMOVAL OF TREES

The trees around the library have been neglected and in desperate need of work. Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Farnham Firgrove Hill

Amendments received

Amendments to plans to reduce the two-storey element of the extensions

WA/2021/01502 Farnham Firgrove

Officer: Jessica Sullivan

27 BRIDGEFIELD, FARNHAM GU9 8AN

Erection of extensions and alterations to elevations.

The History and Constraints document is still missing from this application.

Farnham Town Council welcomes the reduction in the two storey elements of the extension. The extensions and alterations must be confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNP1 New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account

any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02559 Farnham Firgrove

Officer: Lauren Kitson

74 TILFORD ROAD, FARNHAM GU9 8DW

Alterations to roof to provide habitable accommodation and alterations to elevations.

Farnham Town Council objects to the changes to the roofline to the front of the dwelling, having a negative impact on the street scene and not being compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions and LPP1 policy TDI Townscape and Design.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

NMA/2021/02649 Farnham Firgrove

Officer: Sam Wallis

3 LONGLEY ROAD, FARNHAM GU9 8LZ

Amendment to WA/2019/1775 for a reduction in the floor area and alterations to elevations.

Farnham Town Council raises objection to the proposed materials being out of character with the dwellinghouse.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

Farnham Hale and Heath End

WA/2021/02644 Farnham Hale and Heath End

Officer: Sam Wallis

19 WHITMORE GREEN, FARNHAM GU9 9AF

Certificate of Lawfulness under S192 for rear dormer extension to roof to provide additional habitable accommodation with rooflights on front elevation.

Farnham Town Council strongly objects to this application. Farnham Town Council notes that the previous identical specification in planning application WA/2021/0341 was refused 'The proposed rear box dormer window would dominate the rear roof slope and would introduce an incongruous design into the rear roof slope. It would form a prominent and intrusive feature to the public realm that would have a detrimental impact upon the character of the area. The proposal is therefore contrary to Policies DI and D4 of the Local Plan 2002 and the Residential Extensions SPD.' This application, as a certificate of lawfulness, cannot be acceptable either.

Farnham Moor Park

WA/2021/02557 Farnham Moor Park

Officer: Lauren Kitson

3 FORGE CLOSE, FARNHAM GU9 9PX

Erection of extensions and alterations following demolition of existing porch.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LLPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02592 Farnham Moor Park

Officer: Lauren Kitson

49 LYNCH ROAD, FARNHAM GU9 8BT

Erection of a single storey extension.

Farnham Town Council raises objection to this application unless the extension is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LLPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within

subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

CA/2021/02641 Moor Park

Officer: Jack Adams

THE WOOLHOUSE, BEAR LANE, FARNHAM GU9 7LG

FARNHAM CONSERVATION AREA WORKS TO AND REMOVAL OF TREES

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Farnham Shortheath and Boundstone

WA/2021/02590 Farnham Shortheath and Boundstone

Officer: Sam Wallis

92 SHORTHEATH ROAD, FARNHAM GU9 8SQ

Alterations to roofspace to provide habitable accommodation including insertion of 3 rooflights.

Farnham Town Council raises objection unless the alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

Farnham Weybourne and Badshot Lea

WA/2021/02560 Farnham Weybourne and Badshot Lea

Officer: Lauren Kitson

GLANDALE, 106 WEYBOURNE ROAD, FARNHAM GU9 9HE

Certificate of Lawfulness under Section 192 for extension and alterations to roof line with roof lights and rear dormer.

Farnham Town Council raises objection unless the alterations are confirmed lawful and has no negative impact on the neighbour's amenity at no. 104.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02575 Farnham Weybourne and Badshot Lea

Officer: Carl Housden

THE BARN AT BADSHOT FARM, ST GEORGES ROAD, BADSHOT LEA, FARNHAM GU9 9HR

Listed Building consent for internal and external alterations together with insertion of upper mezzanine floors.

Farnham Town Council raises objection unless the alterations are approved by the Heritage Officer with being Grade II Listed and confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation and LPPI policy TDI Townscape and Design, CC1 Climate Change and CC2 Sustainable Construction.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02576 Farnham Weybourne and Badshot Lea

Officer: Carl Housden

THE BARN AT BADSHOT FARM, ST GEORGES ROAD, BADSHOT LEA, FARNHAM GU9 9HR

Alterations to elevations and fenestrations together with the installation of rooflights.

Farnham Town Council raises objection unless the alterations are approved by the Heritage Officer with being Grade II Listed and confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation and LPPI policy TDI Townscape and Design, CC1 Climate Change and CC2 Sustainable Construction.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02580 Farnham Weybourne and Badshot Lea

Officer: Alex Inglis

LAND AT 2 OAK TREE VIEW, RUNFOLD ST GEORGE, BADSHOT LEA, FARNHAM GU10 1PP

Outline application with some matters reserved for erection of 3 (2 self build) dwellings and access.

Farnham Town Council objects to the intensification of residential development in this location, not being compliant with Farnham Neighbourhood Plan policies FNPI, FNPI0 and FNPI1 and LPPI policy TDI.

Although the adjacent site for 3 dwellings WA/2016/0406 was granted outline planning permission at appeal, and subsequently reserved matters under WA/2021/01405, this is for three dwellings fronting the road and extending built development from the existing buildings at Runfold St George toward the village of Badshot Lea.

The proposal in this application is development to the with an access road from Runfold St George's to the boundary of Tice's Meadow Nature Reserve, having a negative impact on the character and appearance of this location.

WA/2021/02621 Farnham Weybourne and Badshot Lea

Officer: Philippa Smyth

LAND AT 151 LOWER WEYBOURNE LANE, BADSHOT LEA, FARNHAM GU9 9LL

Erection of new dwelling (revision of WA/2020/1120).

As outlined in the refused appeal of WA/2020/1120, the proposed development would harm the character and appearance of the area. It would therefore conflict with Policy TDI of the Waverley Local Plan Part 1: Strategic Policies and Sites 2018 (LPPI), Policy FNPI of the Farnham Neighbourhood Plan 2020 (FNP) and Saved Policies D1 and D4 of the Waverley Borough Council Local Plan 2002 (LP). These policies together seek development that is a high quality design, integrates well with the site, complements its surroundings and responds to the distinctive character of the local area.

The evidence of two planning approvals for new dwellings at 5a Lea Close and land at 8 Lea Close was not viewed as relevant 'The schemes, which are close to the appeal site, share some of the characteristics of the appeal scheme in that they occupy land to the side of the host property and are not subordinate. However,

neither has the same relationship to a neighbouring property as in the appeal scheme nor do they front Lower Weybourne Lane. Whilst these proposals have been found acceptable, this in itself does not make the appeal scheme acceptable.'

Farnham Town Council maintains its strong objections to a proposed additional dwelling at this location, not being compliant with the Farnham Design Statement for Weybourne and Farnham Neighbourhood Plan FNPI New Development and Conservation, being overdevelopment of a restrictive site, negatively impacting the neighbouring property's outlook, light and being overbearing, impacting outdoor amenity space of the neighbour and the future occupants of the host and proposed dwelling.

A previously approved application for a large extension does not make a new dwelling acceptable on this restrictive site, the personal use of an extension cannot be compared with the impact of a separate dwelling resulting in unacceptable levels of light and noise disturbance so close to the boundary.

The inclusion of a 'car turn table' does not lessen the impact on the appearance of the frontage.

TM/2021/02626 Farnham Weybourne and Badshot Lea

Officer: Jack Adams

6 ROWHILLS CLOSE, FARNHAM GU9 9EQ

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER WA46

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure and a replacement must be planted in an appropriate location.

Farnham Wrecclesham and Rowledge

WA/2021/02585 Farnham Wrecclesham and Rowledge

Officer: James Kidger

STOKE BRUERNE, SUMMERFIELD LANE, FRENHAM, FARNHAM GU10 3AN

Erection of new dwelling and outbuilding, construction of swimming pool and tennis court and associated works, following demolition of existing dwelling.

Farnham Town Council objects to the vicinity of the built form to the neighbouring property, the new wing is only 2.8m away from the boundary. This seems very unneighbourly for such a large plot in a semi-rural location. Proposals must be compliant with the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI, FNP10 and LPP1 policy TDI.

WA/2021/02593 Farnham Wrecclesham and Rowledge

Officer: Sam Wallis

19 STABLE CLOSE, WRECCLESHAM, FARNHAM GU10 4EF

Alterations to roof to provide additional habitable accommodation.

Farnham Town Council raises objection unless the alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02601 Farnham Wrecclesham and Rowledge

Officer: Lauren Kitson

WAYSIDE, 8 FULLERS ROAD, ROWLEDGE, FARNHAM GU10 4BP

Erection of extension and alterations.

Farnham Town Council raises objection unless the extension and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI 6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

5. Appeals Considered

There were none for this meeting.

6. Licensing Applications Considered

New Premises Licence

7am Premier Farnham, 57-59 Badshot Lea Road, Badshot Lea Farnham, GU9 9LP
Mr A S Aidan

An application has been received for a new premises licence. The application is for Off sales of alcohol and Opening hours 06:00-23:00 Monday to Sunday.

Farnham Town Council has previously commented on a new premises licence for Badshot Express, 61 Badshot Lea Road, Farnham, GU9 9LP. A Premises Licence has now been granted for Off sales of alcohol 08:00-23:00 Monday to Sunday and Opening hours 06:00-23:00 Monday to Sunday.

Farnham Town Council requests that the hours for Off sales be aligned to 08.00-23.00 Monday to Sunday with Badshot Express at no. 61 and, to better serve the expanding community of Badshot Lea, would like to see the majority of the store for general provisions rather than off sales of alcohol. This would support the licensing objectives: the prevention of crime and disorder; public safety; the prevention of public nuisance; and the protection of children from harm.

Concern has been raised about the potential nuisance caused by deliveries and customers vehicles stopping at this location with double yellow lines and at a crossroads with traffic lights.

7. Public speaking at Waverley's Western Planning Committee

WA/2021/1021 Old Stone Yard, Tongham Road, Runfold GU10 1PH – Representation was being made by double-hatted Councillors, it was not necessary to send a Farnham Town Council representative.

8. Date of next meeting

29th November 2021.

The meeting ended at 11.56 am

Notes written by Jenny de Quervain

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FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 29th November, 2021

Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor John "Scotty" Fraser (Lead Member)
Councillor Brian Edmonds
Councillor Roger Blishen
Councillor George Hesse
Councillor Michaela Martin
Councillor John Neale

Officers: Jenny de Quervain

1. Apologies for Absence

Apologies were received from Councillor Wicks.

2. Disclosure of Interests

Councillor Martin declared a non pecuniary interest to NMA/2021/02710 due to vicinity to the application. The Officer declared a pecuniary interest to WA/2021/02690 and WA/2021/02691 due a personal connection to a property within the vicinity.

3. Applications Considered for Key/Larger Developments

Farnham Castle

WA/2021/02776 Farnham Castle

Officer: Philippa Smyth

KINGSDOWN, CASTLE HILL, FARNHAM GU9 0AD

Application under section 73 to vary condition 1 of WA/2019/1802 (approved plan numbers) to allow alterations to design; amendments to internal layout together with alterations to roofspace to form habitable accommodation.

Farnham Town Council objects to accommodation and glazing in the roofspace being yet further overdevelopment of the site, not compliant with the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

Farnham Firgrove Hill

PIP/2021/02768 Farnham Firgrove

Officer: Carl Housden

LAND AT HOOKSTILE LANE, FARNHAM GU9 8LG

Application for permission in principle for the erection of 9 dwellings.

Farnham Town Council strongly objects to this application. Given the location to the Thames Basin Heath Special Protection Area, development must be subject to an Environmental Impact Assessment (EIA) or Habitats legislation. You cannot get planning permission in Farnham without a legal agreement and a legal agreement cannot be part of a PIP application. This application is invalid and must be refused.

The decision on whether to grant permission in principle to a site must still be made in accordance with relevant policies in the local development plan. Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans. This site is not an approved site for development in Farnham's Neighbourhood Plan.

Although access may be part of the Technical Details Consent stage, the site access is unacceptable. The refusal of WA/2020/0558 states the following:

- 1. It has not been demonstrated that the proposed development could provide the required visibility splays and that the proposal would not result in an obstruction to the free and safe flow of traffic on Firgrove Hill. The proposed development would therefore be contrary to the objectives of Policy ST1 of the Waverley Borough Local Plan 2018, paragraphs 108, 109 and 110 of the National Planning Policy Framework 2019 and FNP30 of the Farnham Neighbourhood Plan 2013-2032.**
- 2. It has not been demonstrated that the proposal could be achieved without causing a detrimental impact on the highway safety for pedestrians and cyclists using the shared surface area. The proposed development would therefore be contrary to the objectives of Policy ST1 of the Waverley Borough Local Plan**

2018, paragraphs 108, 109 and 110 of the National Planning Policy Framework 2019 and Policy FNP30 of the Farnham Neighbourhood Plan (2013-2032).

3. It has not been demonstrated that the safe movement to and from the site by pedestrians, cyclists and cars associated with the development could be achieved using the existing narrow access driveway. The proposed development would therefore be contrary to the objectives of Policy ST1 of the Waverley Borough Local Plan 2018, Policy FNP30 of the Farnham Neighbourhood Plan (2013-2032) and paragraphs 108, 109 and 110 of the National Planning Policy Framework 2019.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

Farnham Moor Park

NMA/2021/02711 Farnham Moor Park

Officer: James Kidger

ANIMAL SNACK AND TACK, GUILDFORD ROAD, RUNFOLD GUI0 1PN

Non-material amendment to planning permission WA/2019/0063 (erection of 9 dwellings and commercial building) to remove the originally proposed service yard and relocate a garage.

Farnham Town Council raises objection unless the amendments are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation and LPPI policy TDI Townscape and Design.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

Farnham Upper Hale

NMA/2021/02677 Farnham Upper Hale

Officer: Ruth Dovey

LAND SOUTH OF JUNCTION WITH UPPER OLD PARK LANE FOLLY HILL FARNHAM
Amendment to WA/2016/1224 for addition of a study window.

Farnham Town Council raises objection unless the amendments confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

NMA/2021/02697 Farnham Upper Hale

Officer: Ruth Dovey

LAND SOUTH OF JUNCTION WITH UPPER OLD PARK LANE FOLLY HILL FARNHAM
Amendment to WA/2016/1224 Remove study window on plots 1 & 15 At the request of purchasers

Farnham Town Council raises objection unless the amendments confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

4. Applications Considered

Farnham Bourne

WA/2021/02721 Farnham Bourne

Officer: Brett Beswetherick

CORNER COTTAGE, 16 LODGE HILL ROAD, LOWER BOURNE, FARNHAM GU10 3QN

Erection of extensions, alterations to elevations and fenestrations, erection of garden studio and widening of existing vehicular access with associated landscaping, following demolition of existing garage and conservatory.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

CA/2021/02740 Farnham Bourne

Officer: Jack Adams

16 OLD CHURCH LANE, FARNHAM GU9 8HQ

OLD CHURCH LANE CONSERVATION AREA WORKS TO TREES

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2021/02660 Farnham Bourne

Officer: Jack Adams

5 MANOR GARDENS, LOWER BOURNE, FARNHAM GU10 3QB

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 01/00

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure, trees must be replaced.

TM/2021/02727 Farnham Bourne

Officer: Jack Adams

PINE WOOD, PINE RIDGE DRIVE, LOWER BOURNE, FARNHAM GU10 3JW
APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE
PRESERVATION ORDER 04/11

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure, trees must be replaced.

TM/2021/02783 Farnham Bourne

Officer: Jack Adams

9 DOUGLAS GROVE, FARNHAM GU10 3HP
APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 50/99

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Farnham Castle

PRA/2021/02696 Farnham Castle

Officer: Carl Housden

THE FORGE, 5 UPPER CHURCH LANE, FARNHAM GU9 7PW
General Permitted Development Order 2015, Schedule 2 Part 3 Class MA - Prior Notification
Application for change of use from office (Use class E) to 1 dwelling (Use class C3) and for
building operations reasonably necessary for the conversion.

Farnham Town Council notes that secure covered bicycle storage and appropriate bin storage is included in the proposal. Provided that the change of use is approved by the Heritage Officer and strictly adheres to the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI Design of New Development and Conservation and LPP1 policy CCI Climate Change and CC2 Sustainable Construction and Design, Farnham Town Council has no objections.

Construction materials and/or vehicles must not be left in Upper Church Lane as this will cause obstruction to the narrow roadway. COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

The Officer declared a pecuniary interest to WA/2021/02690 and WA/2021/02691, Councillors formulated comments.

WA/2021/02690 Farnham Castle

Officer: Brett Beswetherick

WICKHAM HOUSE, 40 WEST STREET, FARNHAM GU9 7DX

Erection of pool house, construction of swimming pool with associated works and relocation and replacement of existing manual gates with automated gates.

Farnham Town Council raises objection to this application unless the swimming pool and automated gates are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02691 Farnham Castle

Officer: Brett Beswetherick

WICKHAM HOUSE, 40 WEST STREET, FARNHAM GU9 7DX

Listed Building consent for erection of pool house, construction of swimming pool with associated works and relocation and replacement of existing manual gates with automated gates.

Farnham Town Council raises objection to this application unless the swimming pool and automated gates are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02778 Farnham Castle

Officer: Lara Davison

1 THE BOROUGH, FARNHAM GU9 7NA

Listed Building consent for internal alterations, painting of shop front and display of fascia and hanging non illuminated signs.

Farnham Town Council raises objection unless the shop front and signage is compliant with the Farnham Design Statement and Farnham Neighbourhood Plan policy FNP2 Town Centre Conservation Area, FNP3 Shop Fronts within Farnham Town Centre Conservation Area and its setting where illuminated signage is prohibited, FNP4 Advertisement Control, Farnham Conservation Area Management Plan (FCAMP) and Shopfront Design Guide SPD.

WA/2021/02779 Farnham Castle

Officer: Lara Davison

1 THE BOROUGH, FARNHAM GU9 7NA

Consent to display fascia and hanging non illuminated signs.

Farnham Town Council raises objection unless the shop front and signage is compliant with the Farnham Design Statement and Farnham Neighbourhood Plan policy FNP2 Town Centre Conservation Area, FNP3 Shop Fronts within Farnham Town Centre Conservation Area and its setting where illuminated signage is prohibited, FNP4 Advertisement Control, Farnham Conservation Area Management Plan (FCAMP) and Shopfront Design Guide SPD.

Farnham Firgrove Hill

WA/2021/02654 Farnham Firgrove

Officer: Lauren Kitson

24 WAVERLEY LANE, FARNHAM GU9 8BQ

Erection of extensions, alterations to elevations and associated landscaping following demolition of existing detached garage.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the neighbour's amenity at no. 24a.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take

place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02701 Farnham Firgrove

Officer: Lauren Kitson

24 RIDGWAY ROAD, FARNHAM GU9 8NW

Alterations to roof to include rear dormers and front rooflights to provide additional habitable accommodation.

Farnham Town Council raises objection to this application unless the alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the neighbour's amenity at no. 22.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02702 Farnham Firgrove

Officer:

24 RIDGWAY ROAD, FARNHAM GU9 8NW

Erection of extensions and alterations following demolition of existing extension.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the neighbour's amenity at no. 22.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02705 Farnham Firgrove

Officer: Sam Wallis

93 WEYDON HILL ROAD, FARNHAM GU9 8NY

Certificate of lawfulness under S192 for alterations to roof including rear dormer and front rooflights to provide additional habitable accommodation.

Farnham Town Council raises objection unless the alterations are confirmed lawful and has no negative impact on the neighbour's amenity at no. 91.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02737 Farnham Firgrove

Officer: Lauren Kitson

62 WEYDON HILL ROAD, FARNHAM GU9 8NY

Erection of single storey rear extension with associated works.

Farnham Town Council raises objection to this application unless the extension is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the neighbour's amenity at no. 60.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02757 Farnham Firgrove

Officer: Lauren Kitson

15 RIDGWAY ROAD, FARNHAM GU9 8NN

Erection of single storey rear extension with alterations to elevations and associated works.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LLPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the neighbour's amenity at no. 11b to the rear.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

Farnham Hale and Heath End

WA/2021/02747 Farnham Hale and Heath End

Officer: Brett Beswetherick

SONRISA, OAST HOUSE LANE, FARNHAM GU9 0NW

Erection of dormer extensions above garage to create additional habitable accommodation.

Farnham Town Council raises objection to this application unless the extensions are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

Farnham Moor Park

WA/2021/02672 Farnham Moor Park

Officer: Sam Wallis

HENDRICK HOUSE, 6 CROOKSBURY ROAD, FARNHAM GU10 1QE

Erection of extensions and alterations and creation of vehicular crossover with associated works.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has negative impact on the neighbour's amenity at no. 4 or no. 8.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction

hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02681 Farnham Moor Park

Officer: Lauren Kitson

29 STEPHENDALE ROAD, FARNHAM GU9 9QP

Erection of extension and alterations to elevations.

Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02688 Farnham Moor Park

Officer: Sam Wallis

THE SPINNEY, 17 CROOKSBURY ROAD, FARNHAM GU10 1QB

Certificate of Lawfulness under S192 for erection of detached outbuilding, erection of detached garage, construction of 1 metre high brick wall and extended driveway hardstanding.

Farnham Town Council strongly objects to the proposed 1m high brick wall along the front boundary on the Crooksbury Road being inappropriate for the setting and having an urbanising effect on the semi-rural location. The property already benefits from a secure boundary with hedging and wire fencing. Biodiversity must be considered, a brick wall will be harmful to wildlife and wildlife corridors, especially small mammals.

WA/2021/02707 Farnham Moor Park

Officer: Lauren Kitson

27 ABBOTS RIDE, FARNHAM GU9 8HZ

Erection of extensions and alterations to existing bungalow to provide a two storey dwelling (revision of WA/2019/1040).

Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

The safeguarding of the living conditions of no. 25 and no. 29 must have been addressed in the proposed changes in this application compared to the refused application and Inspector's Dismissal of WA/2019/1040 - the Inspector concluded 'the proposed development would have an unacceptable effect on the living conditions of the occupiers of 25 Abbots Ride. This outweighs the lack of unacceptable harm that I have concluded would result to the living conditions of the occupiers of No 29. I therefore conclude that the proposal would have an unacceptable effect on the living conditions of occupiers of an adjoining residential property, contrary to Policy FNPI6 of the Farnham Neighbourhood Plan 2017, and saved Policies DI and D4 of the Waverley Borough Council Local Plan 2002. These policies require the privacy, daylight, sunlight and outlook of adjoining residents to be safeguarded, and for development not to significantly harm the amenities of occupiers of neighbouring properties, by reason of factors including overbearing appearance.'

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02743 Farnham Moor Park

Officer: Sam Wallis

HILLBROW, BOTANY HILL, SANDS, FARNHAM GU10 1LZ

Certificate of Lawfulness under S192 for erection of garage with attached home office.

Farnham Town Council raises objection unless the garage with attached home office is confirmed lawful and conditioned ancillary to the dwellinghouse.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02760 Farnham Moor Park

Officer: Brett Beswetherick

BUSH COTTAGE, 31 CROOKSBURY ROAD, FARNHAM GU10 1QD

Alterations to roof to provide additional habitable accommodation at first floor level following demolition of existing rear extension.

Farnham Town Council raises objection to this application unless the alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

TM/2021/02781 Farnham Moor Park

Officer: Jack Adams

BLUE CEDARS, TILFORD ROAD, FARNHAM GU9 8DP

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 34/06

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Councillor Martin declared a non pecuniary interest due to vicinity and left the meeting at 11.35am.

NMA/2021/02710 Farnham Moor Park

Officer: Philippa Smyth

LAND AT KILNSIDE FARMHOUSE, MOOR PARK LANE, FARNHAM GU10 INS

Amendment to WA/2020/0864 - Reduced size of Garage roller door width opening by 0.5m.

Provision of a side pedestrian door in line with H&S /fire requirements, to enable storage shelving along the internal wall.

Farnham Town Council raises objection unless this application is confirmed non-material in accordance with Waverley Borough Council's criteria.

Farnham Shortheath and Boundstone

TM/2021/02662 Farnham Shortheath and Boundstone

Officer: Jack Adams

12 BOWER ROAD, FARNHAM GU10 4ST

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 01/10

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure, trees must be replaced.

TM/2021/02663 Farnham Shortheath and Boundstone

Officer: Jack Adams

8 BOWER ROAD, FARNHAM GU10 4ST

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 01/10

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2021/02675 Farnham Shortheath and Boundstone

Officer: Jack Adams

BROAD HA'PENNY, FARNHAM GU10 4TF

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDERS 17/99 AND 18/99

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2021/02714 Farnham Shortheath and Boundstone

Officer: Jack Adams

5 CEDARWAYS, FARNHAM GU9 8SW

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 26/00

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Farnham Upper Hale

WA/2021/02742 Farnham Upper Hale

Officer: Lauren Kitson

MANDALAY, LAWDAY PLACE LANE, FARNHAM GU9 0BT

Erection of extensions and alterations to elevations with associated works (revision of WA/2020/1423).

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

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WA/2021/02761 Farnham Upper Hale

Officer: Sam Wallis

PEAR TREE HOUSE, FOLLY HILL, FARNHAM GU9 0BD

Erection of single storey rear extension with associated hard landscaping following demolition of existing conservatory.

Farnham Town Council raises objection to this application unless the extension is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

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subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

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Farnham Weybourne and Badshot Lea

WA/2021/02731 Farnham Weybourne and Badshot Lea

Officer: Lauren Kitson

1 RADFORD CLOSE, FARNHAM GU9 9AB

Erection of single storey extension following demolition of existing conservatory.

Farnham Town Council raises objection to this application unless the extension is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

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WA/2021/02741 Farnham Weybourne and Badshot Lea

Officer: Sam Wallis

2 BROOK AVENUE, FARNHAM GU9 9HB

Erection of extensions and alterations to elevations.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on no. with the enlarged first floor.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02764 Farnham Weybourne and Badshot Lea

Officer: Philippa Smyth

9 COPPICE CLOSE, FARNHAM GU9 9DQ

Erection of two semi-detached dwellings with alterations to elevations of existing dwelling.

Farnham Town Council strongly objects to the erection of two semi-detached dwellings at 9 Coppice Close. This application is not compliant with Farnham Neighbourhood Plan Policy FNPI, being overdevelopment of the garden of no. 9. The limited parking provision will add to the congestion and potential for road user conflict, not compliant with LPPI policy ST1 and policy FNP30. As with refused and dismissed application WA/2019/2004 'a standalone building unrelated to surrounding development would make it an obtrusive and incongruous feature within the streetscene, which would erode the spacious and open character of the area. It would be widely visible from the surrounding area.' The parking area is outside the appellant's ownership and is not appropriate for a new access to two dwellings. The surrounding streets do not have capacity for any additional on-street parking.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

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parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

Farnham Wrecclesham and Rowledge

WA/2021/02692 Farnham Wrecclesham and Rowledge

Officer: Carl Housden

ROWLEDGE TENNIS CLUB, TENNIS COURTS AND PAVILION, RECREATION ROAD, FARNHAM GU10 4BN

Erection of single storey pavilion following demolition of existing pavilion.

Farnham Town Council has no objections to the improved facilities retaining the same footprint and location on the site.

TM/2021/02661 Farnham Wrecclesham and Rowledge

Officer: Jack Adams

26 MAYFIELD, FARNHAM GU10 4DZ

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 47/99

Note. Tree 1: Beech - Reduce lateral growth South and Southwest by approximately 2-3 metres

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

5. Appeals Considered

There were none for this meeting.

6. Licensing Applications Considered

Hearing

New Premises Licence

The Mixing Glass, 8 Downing Street, Farnham, GU9 7PB

Mrs D R Maxwell

The application is for Recorded music, On sale of alcohol and Opening hours 11:00-00:00 Monday to Wednesday, 11:00-01:00 Thursday to Saturday and 11:00-23:30 Sunday.

Mrs Maxwell is the licence holder at Bloom on The Borough.

Councillor George Hesse as Ward Councillor to attend the hearing set before the Licensing Sub-Committee on 13th December 2021 at 10.00 am at the Council Offices, The Bursys, Godalming, Surrey, GU7 1HR to determine the application.

Farnham Town Council objects the potential for public nuisance with the late opening hours proposed in this application. Unlike Bloom's current premises on The Borough, this location is more densely populated with residential dwellings both to the rear on Lower and Middle Church Lane's and above premises on Downing Street itself.

Councillor Hesse to make representation for closing times of 23.00 Monday to Thursday and 00.00 on Friday and Saturday. Concerns to be raised about lack of fire escapes for the first floor accommodation and to the rear of the premises as no exit is shown on the plan out of the courtyard to the rear.

7. Public Speaking at Waverley's Western Planning Committee

There were none for this meeting.

8. Date of next meeting

13th December 2021.

The meeting ended at 12.40 pm

Notes written by Jenny de Quervain

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FARNHAM TOWN COUNCIL



Notes

Planning & Licensing Consultative Working Group

Time and date

11.00 am on Monday 13th December, 2021

Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor John "Scotty" Fraser (Lead Member)
Councillor Brian Edmonds
Councillor Roger Blishen
Councillor George Hesse
Councillor John Neale

Officer: Jenny de Quervain

1. Apologies for Absence

Apologies were received from Councillors Martin and Wicks.

2. Disclosure of Interests

None were received.

3. Applications Considered for Key/Larger Developments

Farnham Moor Park

WA/2021/02823 Farnham Moor Park

Officer: Philippa Smyth

LIDL UK GMBH, LIDL FOODSTORE, DOGFLUD WAY, FARNHAM GU9 7UD

Erection of extensions and alterations to existing building together with alterations to car park layout.

Farnham Town Council has no objections to the extensions and alterations. This is a revision of WA/2021/0442 for the warehouse extension approved in April 2021, with the addition of an extension for a bottle store and an enlarged entrance lobby, the relocation of the trolley bay and provision of two electric vehicle fast charging spaces.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02891 Farnham Moor Park

Officer: Ruth Dovey

80 – 84 EAST STREET, FARNHAM GU9 7TP

Erection of a mixed use building comprising of 23 flats and ground floor commercial floor space together with associated landscaping, access and parking following demolition of buildings.

Farnham Town Council strongly objects to the overdevelopment of the site, the density, size and scale of the proposal is inappropriate, not compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation and LPP1 policy TDI Townscape and Design. The proposed development will have a negative impact on the Air Quality Management Area, not compliant with Farnham Neighbourhood Plan policy FNP30.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

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Farnham Weybourne and Badshot Lea

WA/2021/02902 Farnham Weybourne and Badshot Lea

Officer: Rachel Lawrence

LAND REAR OF MONKTON HOUSE, FORMERLY BINDON HOUSE, MONKTON LANE
FARNHAM

Outline application with all matters reserved except access for the erection of up to 65 affordable dwellings.

Farnham Town Council strongly objects to the proposed development of land rear of Monkton House. This is not an approved development site in the Farnham Neighbourhood Plan, with previous planning application WA/2014/1957 for 61 dwellings being refused January 2015 and WA/2015/1484 for 56 Dwellings being refused and then dismissed at appeal March 2018.

A strong objection is being formulated in response to this application for 65 dwellings.

4. Applications Considered

Farnham Bourne

WA/2021/02803 Farnham Bourne

Officer: Daniel Holmes

29 DENE LANE, LOWER BOURNE, FARNHAM GU10 3RH

Erection of extensions and alterations together with link extension to outbuilding to create habitable ancillary accommodation following demolition of existing extensions and detached garage.

The History & Constraints document is missing from this application.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02807 Farnham Bourne

Officer: Brett Beswetherick

25 FORD LANE, WRECCLESHAM, FARNHAM GU10 4SH

Erection of extensions and alterations to roof to provide additional habitable accommodation following demolition of existing garage and conservatory.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and sufficient parking is available within the boundary of the property.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and

village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

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WA/2021/02815 Farnham Bourne

Officer: Lauren Kitson

86A TILFORD ROAD, FARNHAM GU9 8DS

Erection of single storey extension.

Farnham Town Council raises objection to this application unless the extension is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP5 Great Austins Conservation Area and its setting, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

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WA/2021/02829 Farnham Bourne

Officer: Daniel Holmes

5 CEDARWAYS, FARNHAM GU9 8SW

Erection of extensions and alterations to elevations to provide enlarged living space with creation of annexe for use as ancillary accommodation.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

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WA/2021/02860 Farnham Bourne

Officer: Lauren Kitson

62 BURNT HILL ROAD, LOWER BOURNE, FARNHAM GU10 3LN

Certificate of Lawfulness under S192 for erection of a single storey outbuilding for use as a home gym.

Farnham Town Council objects to this application as a Certificate of Lawfulness as the proposed outbuilding is positioned to the front of the dwellinghouse.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02861 Farnham Bourne

Officer: Brett Beswetherick

1 COMPTON COTTAGES, WAVERLEY LANE, FARNHAM GU9 8ET

Erection of two storey side extension, alterations to elevations and fenestrations including construction of dormer windows following demolition of chimney stack and existing conservatory.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16

Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

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To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02869 Farnham Bourne

Officer: Sam Wallis

43 MIDDLE BOURNE LANE, LOWER BOURNE, FARNHAM GU10 3NH

Alterations to roof to provide additional habitable accommodation.

Farnham Town Council raises objection to this application unless the alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI 6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

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WA/2021/02887 Farnham Bourne

Officer: Daniel Holmes
8 VICARAGE HILL, FARNHAM GU9 8HJ

Erection of extension and alterations to existing detached garage including rooflights to provide home office with external staircase.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and the garage is conditioned ancillary to the dwellinghouse.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

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CA/2021/02843 Farnham Bourne

Officer: Jack Adams

ST THOMAS ON THE BOURNE OLD CHURCHYARD

VICARAGE HILL, FARNHAM GU9 8HG

OLD CHURCH LANE CONSERVATION AREA WORKS TO AND REMOVAL OF TREES

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure, trees must be replaced.

Farnham Castle

WA/2021/02865 Farnham Castle

Officer: Brett Beswetherick

OAKS COTTAGE, MIDDLE OLD PARK, FARNHAM GU10 5EA

Erection of extensions and alterations to elevations.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development

briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

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WA/2021/02866 Farnham Castle

Officer: Brett Beswetherick

OAKS COTTAGE, MIDDLE OLD PARK, FARNHAM GU10 5EA

Extensions and alterations to existing detached garage to provide additional habitable accommodation ancillary to main dwelling.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI 6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and the garage is conditioned ancillary to the dwellinghouse.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

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Farnham Firgrove Hill

WA/2021/02811 Farnham Firgrove

Officer: Brett Beswetherick

80 TILFORD ROAD, FARNHAM GU9 8DW

Erection of side extension and alterations, erection of rear dormer extension to roof to provide additional habitable accommodation at second floor, and widening of two existing vehicular access points with erection of entrance gates.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP5 Great Austins Conservation Area and its setting, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02831 Farnham Firgrove

Officer: Sam Wallis

2 BRAMBLETON AVENUE, FARNHAM GU9 8QU

Erection of extensions and alterations to elevations and alterations to detached garage to provide additional habitable accommodation.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction, the habitable accommodation in the garage is conditioned ancillary and sufficient parking is available within the boundary of the property.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

Farnham Hale and Heath End

TM/2021/02836 Farnham Hale and Heath End

Officer: Jack Adams

4A VICARAGE LANE, FARNHAM GU9 0PF

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 01/19

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Farnham Moor Park

WA/2021/02793 Farnham Moor Park

Officer: Brett Beswetherick

RAMSBURY, OLD COMPTON LANE, FARNHAM GU9 8EG

Erection of extensions and alterations with front roof dormer and erection of detached double bay carport.

Farnham Town Council objects to the size and scale of the proposed two storey extension not being compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02809 Farnham Moor Park

Officer: Lauren Kitson
13 MENIN WAY, FARNHAM GU9 8DY
Erection of second storey rear extension.

Farnham Town Council raises objection to this application unless the extension is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LLPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the neighbour's amenity at no.11b.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02897 Farnham Moor Park

Officer: Susie Blackwood
WEY COTTAGE, MOOR PARK LANE, FARNHAM GU10 1NS

Alterations to existing garage including a pitched roof extension and dormer to provide habitable accommodation on ground and first floor; retention of 3 parking spaces.

Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LLPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the neighbours' amenity.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take

place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02898 Farnham Moor Park

Officer: Daniel Holmes

52 ABBOTS RIDE, FARNHAM GU9 8HZ

Erection of dwelling with detached garage following demolition of existing dwelling.

Farnham Town Council raises objection to this application unless the replacement dwelling is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

Farnham Shortheath and Boundstone

WA/2021/02819 Farnham Shortheath and Boundstone

Officer: Lauren Kitson

10 BOWER ROAD, BOUNDSTONE, FARNHAM GU10 4ST

Alterations to roof to create a two storey dwelling, including hip to gable and dormer extensions, erection of front porch and alterations to elevations and fenestrations, and alterations to detached garage to provide additional habitable accommodation,

Farnham Town Council raises objection to this application unless the alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02872 Farnham Shortheath and Boundstone

Officer: Lauren Kitson

WELLBROOK COTTAGE, WHITE POST LANE, WRECCLESHAM, FARNHAM GU10 4TS

Erection of extensions and alterations including alterations to roofspace to provide habitable accommodation following demolition of porch, alterations to site access and additional parking.

Farnham Town Council raises objection to this application unless the alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02873 Farnham Shortheath and Boundstone

Officer: Brett Beswetherick

5 LYNTON CLOSE, FARNHAM GU9 8US

Alterations to roofspace to provide habitable accommodation including dormer windows.

Farnham Town Council strongly objects to the proposed dormers being wholly out of character and having a negative impact on the streetscene, not being compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPP1 policy TDI Townscape and Design. The drawings show the level of the chimney pot of the buttress chimney on the east elevation at the level of the proposed dormer window, this would be hazardous to the occupants.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02874 Farnham Wrecclesham and Rowledge

Officer: Sam Wallis

91 BOUNDSTONE ROAD, ROWLEDGE, FARNHAM GU10 4AS

Erection of first floor extension and alterations to roofspace to provide habitable accommodation including a Juliet balcony, with alterations to fenestration.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account

any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02884 Farnham Shortheath and Boundstone

Officer: Brett Beswetherick

24 THORN ROAD, WRECCLESHAM, FARNHAM GU10 4TU

Erection of first floor extension and front porch.

Farnham Town Council raises objection to this application unless the extensions are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02885 Farnham Shortheath and Boundstone

Officer: Sam Wallis

69A SHORTHEATH ROAD, FARNHAM GU9 8SF

Erection of extensions and alterations, with hip to gable roof extension to provide additional habitable accommodation and creation of vehicle crossover with dropped kerb and associated works following demolition of existing outbuilding.

Farnham Town Council objects to the proposed creation of a new vehicle access onto Shortheath Road located close to a mini roundabout, with a bus stop directly opposite and adjacent and no provision to turn vehicles within the boundary of the property, being dangerous to road users and pedestrians. Footpath no. 35 is on the southwest boundary, the access must be maintained. The property benefits from existing parking to the rear.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

TM/2021/02822 Farnham Shortheath and Boundstone

Officer: Jack Adams

WHITE GABLES HOUSE, 28 SANDROCK HILL ROAD, FARNHAM GU10 4SX
APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 22/10

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2021/02832 Farnham Shortheath and Boundstone

Officer: Jack Adams

95 SHORTHEATH ROAD, FARNHAM GU9 8RZ

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER WA64

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2021/02842 Farnham Shortheath and Boundstone

Officer: Jack Adams

23 LYNTON CLOSE, FARNHAM GU9 8US

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER WA300

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Farnham Upper Hale

WA/2021/02800 Farnham Upper Hale

Officer: Sam Wallis

2 FERNHILL LANE, FARNHAM GU9 0JJ

Erection of extension following demolition of existing boot room.

Farnham Town Council raises objection to this application unless the extension is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning

(Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02802 Farnham Upper Hale

Officer: Brett Beswetherick

7 HILLBROOK RISE, FARNHAM GU9 0SF

Two storey extension and alterations to fenestration

Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02808 Farnham Upper Hale

Officer: Sam Wallis

59 ALMA LANE, FARNHAM GU9 0LT

Erection of extensions and alterations and erection of detached garage following demolition of existing extension and detached garage.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02862 Farnham Upper Hale

Officer: Clare Woodhatch

18 UPPER OLD PARK LANE, FARNHAM GU9 0AT

Application under Section 73a to vary Condition 1 of WA/2021/01426 (approved plan numbers) to allow for alterations to design.

Farnham Town Council raises objection to this application unless the alterations to the design are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part 1 (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

Farnham Weybourne and Badshot Lea

WA/2021/02792 Farnham Weybourne and Badshot Lea

Officer: Lauren Kitson

27 BADSHOT PARK, BADSHOT LEA, FARNHAM GU9 9JU

Erection of extensions and alterations to elevations following demolition of existing conservatory.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the neighbour's amenity at no. 25 or no. 29.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02838 Farnham Weybourne and Badshot Lea

Officer: Carl Housden

LAND AT SUMMERFIELD COTTAGE, RUNFOLD ST GEORGE, BADSHOT LEA FARNHAM GU10 IPP

Certificate of Lawfulness under S191 for use of land for purposes incidental to the use of a dwelling house (residential curtilage) and has been used as such for more than 10 years.

Details not accessible on the planning portal - reported to Officer 08/12/2021 and 14/12/21.

Farnham Town Council will be expanding its comments but strongly object to use of the garden land other than for the enjoyment of the dwelling know as Summerfield Cottage.

WA/2021/02888 Farnham Weybourne and Badshot Lea

Officer: Susie Blackwood

13 WEYWOOD LANE, FARNHAM GU9 9DP

Erection of a two storey extension.

Farnham Town Council raises objection to this application unless the extension is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the neighbour's amenity at no. 14.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and

village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

Farnham Wrecclesham and Rowledge

WA/2021/02790 Farnham Wrecclesham and Rowledge

Officer: Sam Wallis

19 STABLE CLOSE, WRECCLESHAM, FARNHAM GU10 4EF

Erection of single storey extension and alterations.

Farnham Town Council objects to the proposed extension and alterations not being compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD, LPP1 policy TDI Townscape and Design and having a negative impact on the neighbour's amenity at no. 18 and no. 20.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02810 Farnham Wrecclesham and Rowledge

Officer: Sam Wallis

5 THE STREET, WRECCLESHAM, FARNHAM GU10 4PP

Erection of extensions and alterations with associated works following demolition of existing porch and outbuilding.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP6 Wrecclesham Conservation Area and its setting, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change

and **CC2 Sustainable Construction** and has no negative impact on the neighbour's amenity at no. 7.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, **Conservation Area Appraisals** and associated **Management Plans**, town and village design statements and other design policies and guidance produced within subsequent **Development Plan Documents**, **Supplementary Planning Documents** and **Neighbourhood Plans**.

Space must be available on-site for construction vehicles and materials, **COVID-19 Site Operating Procedures** must be followed and **WBC approved construction hours** be a standard condition: **Construction works**, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between **08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays** and at no time on **Sundays** or on **Bank or Public holidays**.

To enable those reviewing and determining this application, **Farnham Town Council's** comments must appear in full on the planning portal and in the **Officer's** report. In accordance with the provisions of the **Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils** before determination of application; the **LPA** must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02828 Farnham Wrecclesham and Rowledge

Officer: Sam Wallis

6 POTTERY LANE, WRECCLESHAM, FARNHAM GU10 4QG

Certificate of Lawfulness under S192 for erection of single storey rear extension and alterations.

Farnham Town Council raises objection unless the extension and alterations are confirmed lawful.

To enable those reviewing and determining this application, **Farnham Town Council's** comments must appear in full on the planning portal and in the **Officer's** report. In accordance with the provisions of the **Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils** before determination of application; the **LPA** must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

WA/2021/02892 Farnham Wrecclesham and Rowledge

Officer: Lauren Kitson

OAKHILL COTTAGE, MOONS HILL, FRENHAM FARNHAM

GU10 3AW

Erection of extensions and alterations.

Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LLPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, **Conservation Area Appraisals** and associated **Management Plans**, town and village design statements and other design policies and guidance produced within

subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

5. Appeals Considered

APP/R3650/W/21/3280038

Site: 13 Pendragon Hall, Gardeners Hill Road, Farnham (Written Reps)

Appellant's name: Mr S Reed

Written representations by 5th January 2022 via the planning portal

<https://acp.planninginspectorate.gov.uk>

Farnham Town Council to maintain its objection.

WA/2020/1410 Farnham Bourne

Officer: Philippa Staddon

Outline Application for the erection of 5 detached houses including new access onto Gardener's Hill Road. Access and layout to be determined and all other matters to be reserved.

PENDRAGON HALL, 13 GARDENERS HILL ROAD, WRECCLESHAM GU10 4RL

Farnham Town Council strongly objects to the further fragmentation, overdevelopment and urbanising of Gardener's Hill Road, outside the built-up area boundary and contrary to Farnham Neighbourhood Plan policy FNPI and FNPI0.

In the Inspectors commentary on the appeal allowed on WA/2015/2223, on the adjoining land for 3 large dwellings, he noted 'A much larger area of garden would be retained for Pendragon Hall to the north.' 'The proposal would be a low density development, bounded by woodland on two sides, a tree lined road to the west, and an open grassed area between the site and Pendragon Hall.' 'The underlying policy objective is not to preclude new housing, but to ensure that a semi-rural, rather than rural, character is preserved.'

This proposal is overdevelopment of a semi-rural location and will result in the loss of this character, the loss of the open grassed area, the loss of the retained larger area of garden for Pendragon Hall (now with permission to be converted to 6 dwellings), the loss of yet more verge and hedges to create an access and the loss of habitat and biodiversity – according to the Biodiversity Checklist the site is void of living things or anything to live in! How can that be in this location?

The National Planning Policy Framework (Revised July 2018) (NPPF) (paragraph 170), requires the planning system to aim to conserve and enhance the natural and local environment by minimising impacts on biodiversity. Paragraph 174 of the

revised NPPF also states that opportunities for securing measurable net gains for biodiversity should be identified and pursued.

The Natural Environment and Rural Communities (NERC) Act (2006) (Section 40) states, “Every public authority must, in exercising its functions, have regard, so far as is consistent with the proper exercise of those functions, to the purpose of conserving biodiversity”. Section 40(3) also states that, “conserving biodiversity includes, in relation to a living organism, or type of habitat, restoring or enhancing a population or habitat”.

The County Highways Authority need to thoroughly review the access with limited sightlines on the hill, the volume of traffic on this narrow road and speed on this section of Gardener’s Hill Road. Why is there a proposed connecting footway and where is it connecting to? There are no other pavements in this ‘idyllic semi-rural’ setting.

APP/R3650/D/21/3286517

Site: 8 Abbots Rise, Farnham (Householder)

Appellant’s name: Mr & Mrs Shaker

Householder application, no further opportunity available for objections.

See below Farnham Town Council’s previous comments.

WA/2021/01188 Farnham Moor Park

Officer: Carl Housden

8 ABBOTS RIDE, FARNHAM GU9 8HY

Erection of first floor extensions and alterations to elevations.

Farnham Town Council strongly objects to the proposed extensions and alteration, not being compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, being wholly out of character and dominant in the street scene, with grey aluminium cladding to the gable edges, protruding flat roof garage with rendered walls to the front of the building line and extensive glazing from the roof top and virtually the entire rear elevation will cause excessive light pollution. Clarification is requested as to what the roofing materials are along with the type of timber for the vertical and horizontal cladding?

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council’s comments must appear in full on the planning portal and in the Officer’s report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

APP/R3650/W/21/3280190

WA/2020/1260 – Land To The Rear Of 37 – 38 Downing Street, Farnham

No representations required.

APP/R3650/W/21/327893 I

Site: 34 Beavers Road, Farnham, GU9 7BD

Appellant's name: Miss Susan Ostrom

Written representations by 5th January 2022 via the planning portal

<https://acp.planninginspectorate.gov.uk>

Farnham Town Council to maintain its objection.

WA/2021/01166 Farnham Castle

Officer: Philippa Smyth

34 BEAVERS ROAD, FARNHAM GU9 7BD

Erection of detached ancillary residential accommodation following demolition of or relocation of sheds, summer house and greenhouse and widening of the existing vehicular access onto Beavers Road

Four documents named Correspondence with Agent/Applications cannot be opened and no History and Constraints is included in the documents list.

The proposal is for permanent accommodation, not just incidental use. The enjoyment of the amenity spaces of the surrounding properties must be considered and as the proposal will have a negative impact from light pollution and noise pollution from the external heat pump unit permanently running in the residential garden. If the accommodation is independently occupied, whether by older or younger generations, will this be subject to Council Tax.

Farnham Town Council raises objection to this application unless the outbuilding is conditioned ancillary and confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the surrounding properties amenity spaces.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

6. Licensing Applications Considered

Minor variation

Lidl, Dogflud Way, Farnham, GU9 7UD
Lidl Great Britain Ltd

An application has been received for a minor variation of an existing premises licence to add a changed plan for the site in line with planning application WA/2021/02823 (Revised application to approved WA/2021/0442).

Farnham Town Council has no objection to the Minor Variation application to include the new layout plan at Lidl, Dogfuld Way, Farnham, GU9 7UD, provided that planning application WA/2021/02823 is approved for the changes to the store.

Hearing

New Premises Licence
The Mixing Glass, 8 Downing Street, Farnham, GU9 7PB

Mrs D R Maxwell

The application is for Recorded music, On sale of alcohol and Opening hours 11:00-00:00 Monday to Wednesday, 11:00-01:00 Thursday to Saturday and 11:00-23:30 Sunday.

Mrs Maxwell is the licence holder at Bloom on The Borough.

Councillor George Hesse, as Castle Ward Councillor, attended (remotely) the hearing set before Licensing Sub-Committee B on 13th December 2021 at 10.00am. See below previously agreed representation:

Farnham Town Council objects the potential for public nuisance with the late opening hours proposed in this application. Unlike Bloom's current premises on The Borough, this location is more densely populated with residential dwellings both to the rear on Lower and Middle Church Lane's and above premises on Downing Street itself.

Councillor Hesse to make representation for closing times of 23.00 Monday to Thursday and 00.00 on Friday and Saturday. Concerns to be raised about lack of fire escapes for the first floor accommodation and to the rear of the premises as no exit is shown on the plan out of the courtyard to the rear.

After consideration of all the objectors and the licensing objective 'public nuisance' and the character of the area, the committee agreed to the reduced hours of 11.00-23.00 Monday to Thursday and 11.00-00.00 Friday and Saturday, 20 minutes drinking up time is allowed after these hours along with conditions attached from the Police and WBC Environment Health.

As of 2022, the applicant may apply for up to twenty-five Temporary Events Notices!

7. Public Speaking at Waverley's Western Planning Committee

There were none for this meeting.

8. Date of next meeting

The next meeting is 10th January 2022. In the meantime, applications will be reviewed and circulated for comment to meet application deadlines.

The meeting ended at 1.05 pm

Notes written by Jenny de Quervain

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